

INFORMATION PACKET
Friday, March 11, 2022



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C.A.S.P.E.R.

The Grid

A working draft of Council Meeting Agendas

March 15, 2022 Councilmembers Absent:

Regular Council Meeting Agenda Items	Est. Public Hearing	Public Hearing	Ordinances	Resolutions	Minute Action
Pre-Meeting Start at 5:15					
Pre-Meeting: Community Promotions					
Pre-Meeting: Facility Naming Rights					
Pre-Meeting: RAISE Grant					
Pre-Meeting: 5150 Tourism Development Agreement					
Establishing April 5, 2022, as the Date of the Public Hearing and First Reading of an Ordinance Amending Chapter 5.24 of the Casper Municipal Code which Addresses the Licensing and Regulation of Hotels, etc., within the City of Casper.	C				
New Microbrewery Liquor License No. 9 for Stahoo's Brewery and Taproom, LLC d/b/a Stahoo's Brewery and Taproom, Located at 1015 East 'C' Street.		N			
Authorizing an Agreement with Riley Industrial Services Inc., in the Amount of \$59,143, for the Wastewater Treatment Plant Aeration Basin Pipe Recoating, Project No. 21-016.				C	
Authorizing a Purchase Order for Professional Services with Andritz Separation Inc. for the Service and Repair of a Dewatering Centrifuge in the Amount of \$114,259.11.				C	
Authorizing an Agreement with Wayne Coleman Construction, Inc., in the Amount of \$345,307, for the 2022 CPU Asphalt Repair, Project No. 22-004.				C	
Authorizing an Agreement with Treto Construction, LLC, in the Amount of \$247,950, for the Senior Center Parking Lot Improvements, Project No. 21-070.				C	
Authorizing the Purchase of Mobile Telephone Positions from ConvergeOne, Inc., in the Amount of \$44,442.24, to Ensure Continuity of Service for the Public Safety Communications Center.				C	
Authorizing Submission of a Grant Application to the United States Department of Transportation for a 2022 Rebuilding American Infrastructure with Sustainability and Equity (RAISE) Grant.				C	
Authorizing a Passenger Bus Agreement between 5150 Tourism Development, Inc. and the City of Casper.				C	
Authorizing a Contract for Professional Services with Civil Engineering Professionals, Inc., for the Garden Creek Loop Trail Connectivity Plan, in an Amount Not to Exceed \$60,000.				C	
Sole Source Purchase of Thirty (30) Scott Regulators and Five (5) Scott SCBAs from Sea Western Firefighting Equipment, in the Total Amount of \$92,981.80.					N
Authorizing the Purchase of One (1) New 24-Passenger Bus for Use by the 5150 Tourism Development from Creative Bus Sales, in the Amount of \$187,000.					C
Authorizing the Appointment of One New Member, Jeff Goetz, to fill a Partial Term on the Amoco Reuse Agreement Joint Powers Board (ARAJPB).					C
Executive Session: Litigation and Personnel					

The Grid

A working draft of Council Meeting Agendas

March 22, 2022 Councilmembers Absent:

Work Session Meeting Agenda Items	Recommendation	Begin Time	Allotted Time
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Meeting Follow-up		4:30	5 min
10-Year Destination Plan (Brook Kaufman)		4:35	30 min
Complete Street Plan Overview (Zoom)		5:05	35 min
Gambling Establishment Licensing/Enforcement (John Henley)	Information Only	5:40	30 min
Agenda Review		7:10	20 min
Legislative Review		7:30	20 min
Council Around the Table		7:50	20 min
Approximate Ending Time:			8:10

April 5 , 2022 Councilmembers Absent:

Regular Council Meeting Agenda Items	Est. Public Hearing	Public Hearing	Ordinances	Resolutions	Minute Action
Establish April 19, 2022, as the Public Hearing Date for a New Microbrewery Liquor License No. 4 Brewstory, LLC d/b/a Frontier Brewing Company Located at 150 West 2nd Street.	C				
Public Hearing: Sit as Board of Equalization, for the Purpose of Considering an Assessment Roll for Local Assessment District No. 158 - Coates Road Asphalt Surfacing Improvements.					
Public Hearing: Amending Chapter 5.24 of the Casper Municipal Code which Addresses the Licensing and Regulation of Hotels, etc., within the City of Casper		N			
Mike Lansing Concession Lease Agreement					
Contractual Police Services Management				N	
Pre-Meeting and Worksession Guidelines				?	
Veolia ES Technical Solutions, LLC - \$90,000 - Hazardous Waste Disposal Services Project No. 21-080.				C	
Authorizing the Appointment of One New Member, Kate Maxwell, to Fill an Open Position and the Reappointment of an Existing Member, Errol Miller, to the Central Wyoming Senior Services Board. (tentative)					C
Authorizing the Purchase of One (1) New John Deere 310SL Backhoe Loader, from Honnen Equipment, Casper, Wyoming, to be Used in the Water Distribution Division of the Public Services Department, in the Total Amount of \$120,747.16 Before Trade-in.					C

The Grid

A working draft of Council Meeting Agendas

April 12, 2022 Councilmembers Absent:

Work Session Meeting Agenda Items	Recommendation	Begin Time	Allotted Time
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Meeting Follow-up		4:30	5 min
Project Safe	Direction Requested	4:35	45 min
Police Response to Alarms	Direction Requested	5:20	30 min
Agenda Review		5:50	20 min
Legislative Review		6:10	20 min
Council Around the Table		6:30	20 min
Approximate Ending Time:			6:50

April 19 , 2022 Councilmembers Absent:

Regular Council Meeting Agenda Items	Est. Public Hearing	Public Hearing	Ordinances	Resolutions	Minute Action
New Microbrewery Liquor License No. 4 Brewstory, LLC d/b/a Frontier Brewing Company Located at 150 West 2nd Street.		N			
Amending Chapter 5.24 of the Casper Municipal Code which Addresses the Licensing and Regulation of Hotels, etc., within the City of Casper. 2nd Reading			N		

Future Agenda Items

Council Items:

Item	Date	Estimated Time	Notes
Formation of Additional Advisory Committees			
Excessive Vehicle Storage in Yards			
Graffiti Abatement & Alternatives			
Safe Place Program Implementation & Resolution			
Non-discrimination Ordinance			
Code Enforcement - Municipal Code?			
North Platte River Park No. 2 Subdivision			May
Handymen and Home Inspectors			
Bar & Grill Presentations			May
Parks Watering Discussion			April 26, 2022
I-25 Beautification Follow-up			April 26, 2022
Benefits of Wayfinding Signs			April 26, 2022
One-Way to Two-Way Conversion Follow-up			
Parkway Parking Update			April 26, 2022
Metro Animal Update			

Staff Items:

Open Container Area			19-Apr-22
Short Term Rental Agreements			
City Inspectors Authority/Oversight of Licensed Contractors			
Shipping Container Ordinance Update			
FWC Study Spectra and Visit Casper			
Ice Arena Rink Expansion			26-Apr-22
Recreation Refunds			
Sign Code Revision			
Drug Court Update			
Upcoming Legislation			
Cemetery Ordinance Changes			May

Potential Topics-- Council Thumbs to be Added:

Restructure of Community Promotions			
Handheld Device Use While Driving?			

Future Regular Council Meeting Items:

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Retreat Items:

Economic Development and City Building Strategy

From: Dan Coryell <dcoryell@casperwy.gov>
Sent: Monday, March 7, 2022 1:48 PM
To: Renee Jordan-Smith <rjordansmith@casperwy.gov>
Subject: Fire Equipment

Hi Renee!

Below is a list of Fire's equipment. The highlighted items are the ladder trucks. The first one (unit #111103) is the only active ladder truck in their fleet. The other one (unit #111150) is not certified and not used and will be traded soon.

Thanks,
 Dan

Unit No.	Year Make	Model & Description	Lic. No.	VIN	Cost Center (240)
		Apparatus Location	Equip. Type	Status	
111100 4113	2013 FORD	F250 XLT 4X4 CREW CAB PICKUP	C-		
		1FT7W2B65DEA80916 240			
		I5 V2	I		
111101	2013 SPARTAN	GLADIATOR FIRE TRUCK - E1	C-2362	4S7AU2E99DC077366	240
		E-1 FT	I		
111102 2186	2013 SPARTAN	E-5 GLADIATOR FIRE TRUCK - E5	C-		
		4S7AU2E90DC077367 240			
		E-5 FT	I		
111103 2148	2013 SPARTAN ERV	GLADIATOR LADDER/REAR MNT AERI	C-		
		4S7AX2E94DC078139 240			
		T-1 VEH FT	I		
111104	2014 GENERAC	SG0150GG03 GENERATOR, 80KW GENE		8471705	240
		HE STATION 2	I		
111105	2016 FORD	F-150 4X4 F-150 SUPERCAB	C-2317	1FTEW1EF5GKE49857	240
		V1 FIRE DEPT	I		
111106	18 AMERICAN LAFRANCE	ANTIQUE ANTIQUE FIRE TRUCK		2104	240
		111106 FT	I		
111107	2016 FORD	F-150 4X4 F-150 CREWCAB	C-2338	1FTEW1EF7GKE49858	240
		V1 FIRE DEPT	I		
111108	2014 GENERAC	QT05554ANS GENERATOR, 80KW GENE		5691728	240
		HE STATION 5	I		
111109	2016 GENERAC	MG130 GENERATOR		3001114637	240
		HE STATION 6	I		

Unit No.	Year Make	Model & Description	Lic. No.	VIN	Cost Center (240)
		Apparatus Location	Equip. Type	Status	
111110	2016	GENERAC MG130 GENERATOR	3001114639		240
		HE STATION 6	I		
111111	2018	WESTERN PLOW, ATTACHMENT 111			240
		LE	I		
111135	87	EMERGENCY ONE CYCLONE FIRE PUMPER TRUCK	C-		
2169	1F9PBA88H1037776	240			
		ENG 3-2	FT	I	
111139	91	MAKO BREATHABLE AIR COMPR C-T-420	MAK09054077290010		240
		111139	ME	I	
111144	94	PACE H824TA4 HAZ MAT TRAILER	C-T-408 40LAB2428RP025183		330
		111144	FO	I	
111145	1995	INTERNATIONAL 4800 BRUSH FIRE TRUCK -BR C-			
2112	1HTSEAA8SH640314	240			
		BRUSH 5	FT	I	
111150	97	EMERGENCY ONE HP 105' AERIAL PLATFORM FIRE C-			
2207	4ENGABA88V1007646	240			
		T1	FT	I	
111153	1999	YARD MACHINE 31AE640F06 SNOW THROWER		11168B70376	240
		111153	FO	I	
111154	1999	YARD MACHINE 31AE640F06 SNOW THROWER		11168B70420	240
		111154	FO	I	
111156	1999	DELTA INDUSTRIES HT 1500 PC FIRE HOSE TESTER/PRE		NONE	240
		111156	FO	I	
111157	1999	AMERICAN LAFRANCE 1500 PUMPE FIRE TRUCK -E4-1	C-		
2329	4Z36ESEB1XRF16088	240			
		E4-1	FT	I	
111158	1999	AMERICAN LAFRANCE 1500 PUMPE FIRE TRUCK -E4-5	C-		
2330	4Z36ESEB3XRF16089	240			
		E4-5	FT	I	
111159	2000	FORD F250 SUPERCAB PICKUP 4x4	C-2116 1FTNX21L9YED34371		240
		OLDF250	V2	I	
111164	2001	EAGLE T215G314E BREATHING AIR COMP.	12634101		240
		111164	LE	I	

Unit No.	Year Make	Model & Description	Lic. No.	VIN	Cost Center (240)
		Apparatus Location	Equip. Type	Status	
111165 2217	2001 FREIGHTLINER 4UZAARBW21CJ44474	HAZMAT HAZMAT FIRE TRUCK -H C- 240	HAZMAT6 FT	I	
111167	2002 FORD	F550 BRUSH TRUCK 4WD -BR2 C-2135 BRUSH 2	FT	I	240
111169	2005 PACE	8X20 CARGO TRAILER 111169	FO	I	240
111170	2006 POLARIS	RANGER 700 ATV 6X6 LE	C-MV-67 I	4XARF68A56D742425	240
111171	2006 POLARIS	72 SNOW PLOW FOR #11117 FO	I		240
111172	2005 NEWMAN	780LB UTILITY TRAILER FO	C-T-392 I	5A8U14A1952036960	240
111173 2271	2006 AMERICAN LAFRANCE 4Z3AAACK76RW58623	EAGLE134RR FIRE TRUCK -E3- 240	ENG 3 FT	C- I	
111178 8D751396	2008 PETERBILT 240	MCC300948 COMMAND COMMUNICATIO COMMCTR	FT	I	C-2248 1NP-TL48X-9-
111179	2008 GMC	C7500 CREW CAB TRUCK V2	C-2316 I	1GDL7E1B98F405638	240
111181	2009 FORD	F-150 MIDBOX 4X4 PICKUP V1 BC#030757	C-2263 I	1FTVX14V99KC82914	240
111182	2009 FORD	F-150 MIDBOX 4X4 PICKUP -I I4	C-2140 V1 BC#030758	I	1FTVX14V79KC79560 240
111183	2009 FORD	F-150 MIDBOX 4X4 PICKUP -I I8	C-2179 V1 BC#030759	I	1FTVX14V99KC79561 240
111184	2009 RICE	FH2-H 4 HYDROSTATIC TEST PUM FO BC# 030765		I	31577 240
111185 3795	2008 SPARTAN/MAX FIRE 4S7AU2C9X8C070841	ROSENBAUER FIRE TRUCK -E2- 240	ENG. 2 FT	I	C-
111186 3796	2008 SPARTAN/MAX FIRE 4S7AU2C918C070842	ROSENBAUER FIRE TRUCK -E6- 240		C-	

Unit No.	Year Make	Model & Description	Lic. No.	VIN	Cost Center (240)
		Apparatus Location	Equip. Type	Status	
		ENG. 6	FT	I	
111187	2010	INTL./ROSENBAUER 4400SBA4X2 RESCUE FIRE TRUCK -R C- 2266 1HTMKAZR5BH316097 240	R-1	FT	I
111188	2009	GENERAC QT05554 LIQUID COOL GAS GENE	FO	I	240
111191	2011	FORD EXPEDITION 4X4 -CH1- C-2104 1FMJU1G51BEF48932 240	CH1	V2	I
111192	2011	CHEVROLET 1500 SUBURBAN 4x4 -I1-- C- 2122 1GNWK5EG9BR369596 240	I1	V2	I
111193	2011	YAMAHA YFM5FGAGR ALL TERRAIN VEHICLE C-MV-92 JY4AJ38Y8BC006769 240	LE	I	
111194	2013	GENERAC SG0080GG18 GENERATOR, 80KW GENE	HE STATION 1	I	240
111195	2010	GENERAL INDUST.POWER 1225316010 130 KW GENERATOR, ST 2107593 240	HE STATION 3	I	
111196	2010	GENERAL INDUST.POWER 1225316010 130 KW GENERATOR, ST 2107594 240	HE STATION 3	I	
111197	2013	DELTA 30' FLTBD LOWBOY GOOSENECK TRA C-T-884 4MWGU3026DN032068 240	FO	I	
111198	2013	FORD F250 XLT 4X4 CREW CAB PICKUP C- 4111 1FT7W2B67DEA80917 240	I6	V2	I
111199	2013	FORD F250 XLT 4X4 CREW CAB PICKUP C- 4112 1FT7W2B63DEA80915 240	I3	V2	I
117777	2016	FIRE SMALL EQUIPMENT 117777	SE	I	240
118888	2011	FIRE SMALL EQUIPMENT			240

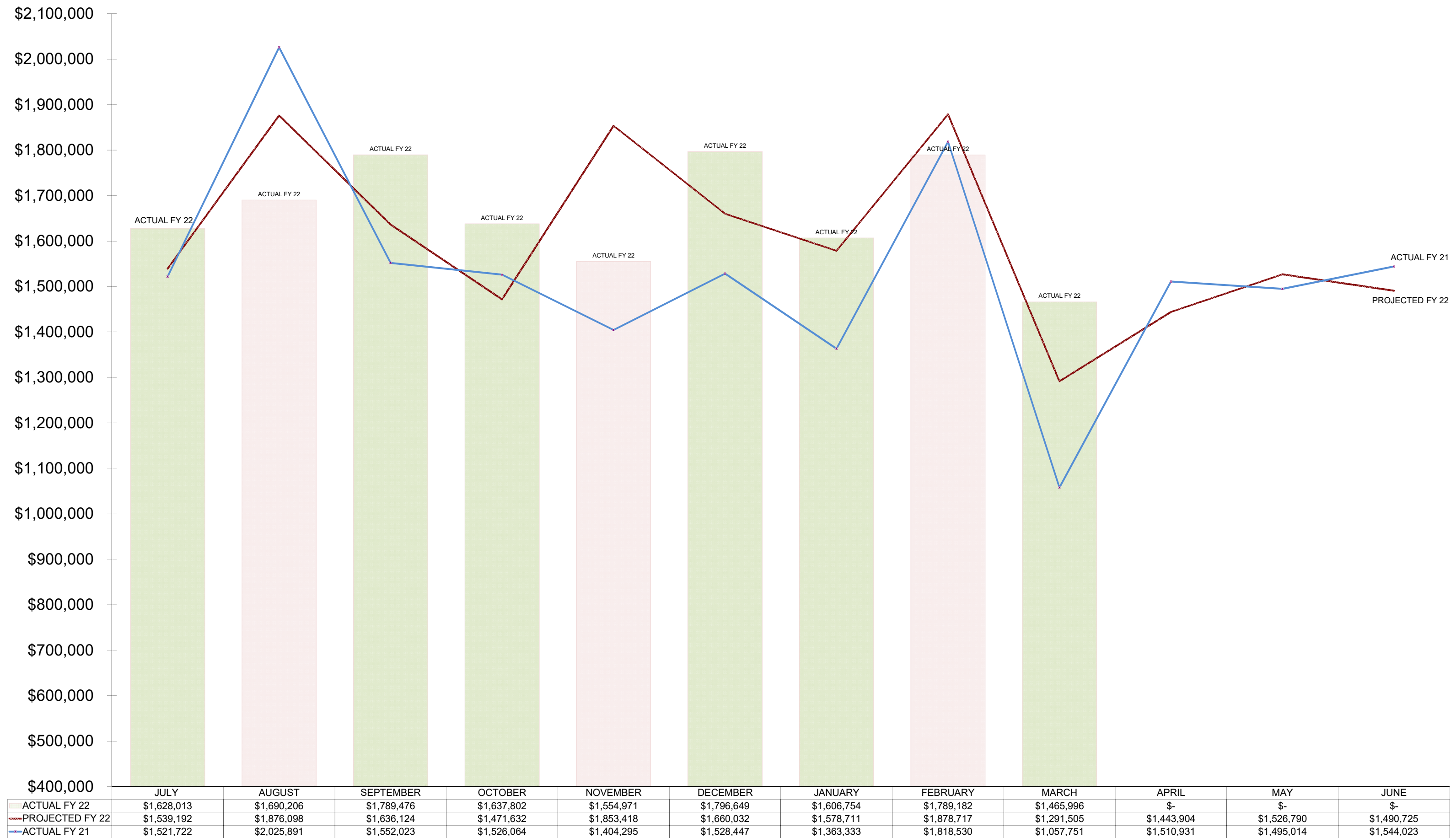
Unit No.	Year Make	Model & Description	Lic. No.	VIN	Cost Center (240)
		Apparatus Location	Equip. Type	Status	
		118888	SE	I	
119999	78	FIRE SMALL EQUIPMENT			240
		119999	SE	I	
119999A	2016	FIRE SMALL EQUIPMENT			240
		119999A	SE	I	
119999B	2016	FIRE SMALL EQUIPMENT			240
		119999B	SE	I	
119999C	2016	FIRE SMALL EQUIPMENT			240
		119999C	SE	I	

City of Casper
Optional 1% and State Shared Sales Tax Receipts
75% of Fiscal Year 2022 has Lapsed

Below is the Optional Sales tax report for FY22 we are currently at 75% of the budget year.
 General Fund is Up 1.17% from projected year to date which is at 77.72% of budget.
 1%16 is up 1.17% from projected year to date which is at 77.79% of budget.

		State Shared Sales Tax				
		Date	Amount	Amount	Percent of	
		Received	Received	Budgeted	Actual-Budget	
					Annual Budget	
FY 2022 General Fund		7/7/2021	\$ 1,628,013	\$ 1,539,192	\$ 88,822	8.46%
		8/5/2021	1,690,206	1,876,098	(185,892)	17.24%
		9/7/2021	1,789,476	1,636,124	153,352	26.54%
		10/7/2021	1,637,802	1,471,632	166,170	35.05%
		11/5/2021	1,554,971	1,853,418	(298,447)	43.13%
		12/6/2021	1,796,649	1,660,032	136,617	52.46%
		1/7/2022	1,606,754	1,578,711	28,042	60.81%
		2/4/2022	1,789,182	1,878,717	(89,536)	70.11%
		3/7/2022	1,465,996	1,291,505	174,491	77.72%
		Apr		1,443,904		
		May		1,526,790		
		Jun		1,490,725		
		Total FY 2022		\$ 14,959,049	\$ 19,246,848	\$ 173,620
		Optional 1% Tax				
FY 2022 1%16		7/7/2021	\$ 1,355,911	\$ 1,290,250	65,661	8.44%
		8/5/2021	1,414,698	1,561,678	(146,980)	17.24%
		9/7/2021	1,497,143	1,369,865	127,278	26.55%
		10/7/2021	1,373,364	1,239,178	134,186	35.10%
		11/5/2021	1,304,001	1,549,388	(245,387)	43.21%
		12/6/2021	1,497,314	1,383,029	114,285	52.53%
		1/7/2022	1,340,133	1,315,701	24,432	60.86%
		2/4/2022	1,495,254	1,565,257	(70,002)	70.17%
		3/7/2022	1,224,756	1,083,134	141,621	77.79%
		Apr		1,202,768		
		May		1,271,962		
		Jun		1,240,499		
		Total FY 2022		\$ 12,502,574	\$ 16,072,708	\$ 145,095
	Total		\$ 27,461,623	\$ 35,319,556	\$ 318,715	

Sales Tax FY 2022 Versus Projection and Prior Year



	ACTUAL FY 21	PROJECTED FY 22	ACTUAL FY 22
YTD TOTAL	\$ 13,798,056	\$ 14,785,429	\$ 14,959,049
YTD VARIANCE			\$ 173,620
		% Difference	In Dollars
CHANGE FROM FY22 PROJECTED TO FY22 ACTUAL-SAME MONTH		13.51%	\$174,491
CHANGE FROM FY22 PROJECTED TO FY22 ACTUAL-YEAR TO DATE		1.17%	\$173,620
CHANGE FROM FY21 ACTUAL TO FY22 ACTUAL-SAME MONTH		38.60%	\$408,245
CHANGE FROM FY21 ACTUAL TO FY22 ACTUAL-YEAR TO DATE		8.41%	\$1,160,993

From: Dave Fraser <dfraser@wyomuni.org>
Sent: Monday, March 7, 2022 4:03 PM
Subject: 2022 Legislature: week 3

AT THE CAPITOL – WEEK 3

The third week of Wyoming Legislature concluded on Friday March 4th. 279 bills were pre-filed, and as of Friday (3/4), 135 bills have been killed and are inactive, 15 have passed both Houses, and 129 are still active and in the legislative process. Week 3 saw both houses pass budget bills and redistricting bills. The Joint Conference Committee on the budget will meet on Monday to begin working out the differences in the bills.

The Senate's version of the redistricting bill retains the 90-member body. The House version was a 93-member body and added 2 representatives and 1 senator. This bill will also go a conference committee for reconciliation. There is talk around the Capitol, that another special session may be called to try once again to get agreement on a districting bill.

Week 3 – Bill Update

The following paragraphs summarize a update the significant bills WAM is tracking. Please note these are not all the bills we are following, but the ones that most directly affect our members.

A summary of the bill status is attached to this document. The grey shaded rows indicated that the bill is dead or no longer being considered. The WAM Website contains detailed information on the bills we are tracking, along with status of each bill. A link to site may be found at: <https://wyomuni.org/wam-legislative-tracking-database/>.

House Bill 06 – ARPA Funds for Water and Wastewater Projects

This bill appropriates \$95 million from the American Rescue Plan Act and would fund water and wastewater projects. The bill directs the DEQ, Office and State Lands and the Water Development Commission to stand up grant programs to disburse these funds. The bill failed a vote in the Senate Appropriations Committee. \$45 million of these funds have been added in SF 66. The budget Conference Committee will discuss this on Monday morning.

House Bill 12 – Public Safety Communications Funding

This bill appropriates \$89.3 million from ARPA funds for the development, expansion, operations, and maintenance of WYOLINK. This bill was withdrawn by the sponsor. The funds for WYOLINK in SF 66.

House Bill 14 – Fuel Tax

This bill increases the fuel tax on gasoline, diesel fuel, and alternative fuel by \$0.05 per gallon in each of FY 2023, FY 2024, and FY 2025. This bill was not considered for an introductory vote. has been. WAM supported this bill.

House Bill 26 - Dual Public Employment and Office Holding

This bill would prohibit individuals from holding an elective public office in any governmental entity which provides funding for or receives funding from another any governmental entity in which that person is employed or holds elected public office. The bill failed to be considered by the deadline and is inactive. WAM opposed this bill.

House Bill 35 – County Option Real Estate Transfer Tax

This bill would provide for a local option real estate transfer tax. The tax would impose following a county voter, a 1% tax on transfers of property. The bill failed the introductory vote. WAM supported this bill.

House Bill 41 – Special Taxation Zone – Optional Tax

This bill modifies the Municipal Option Tax bill. This bill would authorize the creation of district that is larger than the corporate limits, but smaller than the county boundaries. The bill failed the introductory vote. WAM supported this bill.

HB 42 - Local Government Distributions

The Governor's budget recommended Direct Distribution be funded at \$105 million. The House amended the bill by adding \$15 million for County Consensus funding. The bill was amended in the Senate to use the additional \$15 million as part of the direct distribution. The Senate amendment also modified the formula for the entire \$120 million. This amendment provides all cities and towns some additional funds, with the largest increases going to the larger cities. The bill will be reconciled by the Conference Committee.

House Bill 47 – Local Impact Assistance

This bill reduces the maximum percentage used to determine impact assistance payments from 2.76% to an amount between 1.5% and 2.55% depending on the project cost. This bill passed the House and the Senate Minerals Committee increased the 2.55% back to 2.76%. The amended bill passed the Senate and is awaiting a concurrence vote in the House.

House Bill 56 – Examination of Books of Certain District and Entities

This bill clarifies audit and reporting requirements for special districts and other specified entities. The bill provides to the County Commissioners the authority to dissolve a special district or specified entity who are out of compliance with reporting requirements. While the bill is targeted at Special Districts, it also captured towns under 4,000 people. WAM supports financial reporting aspect of the bill but is opposed to the concept that County Commissioners dissolving these towns. We were able to amend the bill to clarify the small-town dissolution issue. The amended bill has passed the house and 2nd reading in the Senate.

House Bill 57 – Citizen Action to Compel Financial Reporting

This bill provides any citizen the ability to file a mandamus action to compel a municipality to produce financial reports. The bill failed to be considered by the deadline. WAM opposed this bill.

House Bill 60 – Fiscal Training & Enforcement of Financial Reporting

This bill authorizes the Director of the Department of Audit to set minimum standards for training for fiscal reporting and management for public officers. It also provides for enforcement procedures when municipalities fail to meet the required reporting standards. If the bill passes, WAM will be working with the Department of Audit, WAMCAT and municipal finance officers to establish training requirements and standards. The bill has passed the House and 2nd reading in the Senate. WAM is monitoring this bill.

House Bill 75 - Bond Elections

This bill would provide that bond elections be held only be held during general elections. The bill was not considered. WAM opposed this bill.

House Bill 78 – Bid Rejection for Public Works Projects

This bill requires a municipality to notify in writing a contractor who is the low bidder on a public works project but is not awarded the project, why he/she was not awarded the bid. This bill also requires a municipality who deems a contractor unqualified to bid a job, to be notified in writing why the contractor is deemed not to be qualified to bid. This bill passed the House but failed a Committee of the Whole vote in the Senate.

House Bill 143 – Municipal Services Recovery Act

The bill will preempt cities and towns who provide service (water, sewer, garbage, etc.) to seek payment from the property owner when a renter defaults on the payment. The bill was withdrawn by the sponsor. WAM opposed this bill.

House Bill 148 – Special Districts – Animal Control Districts

This bill allows the creation of a Special Districts for the purpose of animal control. The bill was not considered for introduction. WAM supported this bill.

Senate File 36 – Pharmacy Benefit Managers Act Enhancements

This bill mandates reporting on pharmacy benefit manager audits, regulates the conduct of pharmacy benefit managers, and establishes monetary reimbursement level requirements. The bill would significantly increase the costs of the prescription drugs for most Wyoming Consumers (Medicare and Medicaid are exempted from the bill). The fiscal impact for JPIC is estimated to be \$600,000 to 900,000 annually. The bill passed the Senate but was tabled by the House Corporations Committee. It will once again be an interim topic.

Senate File 46 – Solid Waste Cease and Transfer Funding

This bill creates a prioritized of cease and transfer projects for municipal solid waste facilities. It provides for funding these landfill projects. This bill has passed both bodies and been signed as Enrolled Act 0010. WAM supported this bill.

Senate File 50 – Government Waste, Fraud and Abuse

This bill establishes a reporting system for governmental waste, fraud and abuse and authorizes enforcement actions. It also imposes employment consequences amends existing provisions governing employee protections related to reporting of government waste, fraud and abuse. The bill has passed the Senate and referred to House Appropriations. WAM opposes this bill.

Senate File 66 – American Rescue Plan Act Recovery Funds Appropriations

This bill appropriates amounts totaling \$334,539,726 from ARPA Funds for various departments and projects. The bill has passed both bodies and is going to the Conference Committee for reconciliation.

Senate File 99 – Public Monies – Deposits in Credit Unions

This bill would authorizing political subdivisions to deposit public funds in financial institutions other than state and federal chartered banks. The bill failed on 3rd reading in the Senate. WAM is supported this bill.

If you have questions about any legislative issue, please do not hesitate to call Bob McLaurin (307) 413-3483, myself at (307) 414-0265.

J. David Fraser

Executive Director

Wyoming Association of Municipalities

Tracked Bills - March 4th

Bill Number	Bill Title	Last Action	Status	Bill Position
HB 0001	General government appropriations-2.	03/01/2022 - Appointed JCC01 Members	Engrossed	Monitor
HB 0002	Disposition of water rights.	03/04/2022 - Placed on General File	Engrossed	Support
HB 0006	ARPA funds for water and wastewater projects.	03/01/2022 - S02 - Appropriations:Do Pass Failed 2-3-0-0-0	Engrossed	Support
HB 0008	Scratch tickets-outdoor recreation funding.	02/15/2022 - Failed Introduction 32-28-0-0-0	Failed	Monitor
HB 0012	Public safety communications funding.	12/20/2021 - Bill Number Assigned	N/A	Support
HB 0014	Fuel tax.	02/18/2022 - Did not Consider for Introduction	Failed	Support
HB 0015	Political subdivision club liquor licenses.	03/04/2022 - 2nd Reading:Passed	Engrossed	Monitor
HB 0022	Industrial revenue bonds-PILOT payments.	03/03/2022 - 3rd Reading:Failed 13-17-0-0-0	Engrossed	Monitor
HB 0025	Lodging sales tax-exemption.	02/18/2022 - Did not Consider for Introduction	Failed	Oppose
HB 0026	Dual public employment and office holding.	02/18/2022 - Did not Consider for Introduction	Failed	Oppose
HB 0032	Vaccine requirements-limitations.	02/25/2022 - No report prior to CoW Cutoff	Introduced	Monitor
HB 0035	County optional real estate tax.	02/16/2022 - Failed Introduction 19-40-1-0-0	Failed	Support
HB 0036	Severance tax distribution revision.	02/15/2022 - Failed Introduction 31-29-0-0-0	Failed	Monitor
HB 0041	Special taxation zone-optional tax.	02/16/2022 - Failed Introduction 21-38-1-0-0	Failed	Support
HB 0042	Local government distributions.	03/04/2022 - Received for Concurrence	Enrolled	Support
HB 0047	Local impact assistance payments.	03/04/2022 - Received for Concurrence	Enrolled	Monitor
HB 0048	Tourism improvement districts.	02/17/2022 - Failed Introduction 30-29-1-0-0	Failed	Support
HB 0052	Timeline to prepare and process absentee ballots.	03/04/2022 - Received for Concurrence	Enrolled	Monitor
HB 0055	Liquor licenses-airport exemption.	03/04/2022 - 2nd Reading:Passed	Engrossed	Monitor
HB 0056	Examination of books of certain districts and entities.	03/04/2022 - 2nd Reading:Passed	Engrossed	Oppose
HB 0057	Citizen actions to compel financial reporting compliance.	02/18/2022 - Did not Consider for Introduction	Failed	Oppose
HB 0060	Fiscal training and enforcement of financial reporting laws.	03/04/2022 - 2nd Reading:Passed	Engrossed	Support
HB 0066	Working animal protection act.	02/18/2022 - Did not Consider for Introduction	Failed	Oppose
HB 0067	Connect Wyoming program-funding and amendments.	02/18/2022 - Did not Consider for Introduction	Failed	Monitor
HB 0068	Broadband and telehealth access projects.	02/18/2022 - Did not Consider for Introduction	Failed	Monitor
HB 0073	Omnibus water bill-planning.	03/04/2022 - H05 - Agriculture:Rerefer to S02 - Appropriations	Engrossed	Support
HB 0074	Runoff elections.	02/18/2022 - Did not Consider for Introduction	Failed	Monitor
HB 0075	Bond elections.	02/18/2022 - Did not Consider for Introduction	Failed	Oppose
HB 0077	Civil service commission administration.	02/18/2022 - Did not Consider for Introduction	Failed	Monitor
HB 0078	Bid rejection or denial for public works contracting.	03/02/2022 - COW:Failed 9-21-0-0-0	Engrossed	Support
HB 0112	Municipal services-recovery actions.	02/18/2022 - Did not Consider for Introduction	Failed	Oppose
HB 0144	Active transportation and recreation grant program.	02/18/2022 - Failed Introduction 30-30-0-0-0	Failed	Monitor

Tracked Bills - March 4th

Bill Number	Bill Title	Last Action	Status	Bill Position
HB 0148	Special districts-animal control districts.	02/18/2022 - Did not Consider for Introduction	Failed	Support
SF 0001	General government appropriations.	03/01/2022 - Appointed JCC01 Members	Engrossed	Support
SF 0012	Airport restaurant liquor licenses.	03/03/2022 - Placed on General File	Engrossed	Support
SF 0017	Automated transport of cargo or goods.	02/28/2022 - COW:S Did not consider for COW	Failed	Monitor
SF 0019	County optional property tax refund program.	03/04/2022 - COW:Passed	Engrossed	Monitor
SF 0036	Pharmacy benefit managers act enhancements.	03/01/2022 - Introduced and Referred to H07 - Corporations	Engrossed	Oppose
SF 0039	Firemen's pension plan benefits.	03/03/2022 - Speaker Signed SEA No. 0006	Enrolled	Support
SF 0046	Solid waste cease and transfer program funding.	03/04/2022 - Speaker Signed SEA No. 0010	Enrolled	Support
SF 0050	Government waste, fraud, abuse and whistleblower protection	03/02/2022 - Introduced and Referred to H02 - Appropriations	Engrossed	Monitor
SF 0053	Local government liability pool amendments.	03/02/2022 - Placed on General File	Engrossed	Monitor
SF 0065	Electrical safety enforcement-amendments.	02/25/2022 - No report prior to CoW Cutoff	Introduced	Support
SF 0066	American rescue plan act recovery funds appropriations.	03/04/2022 - Appointed JCC01 Members	Enrolled	Monitor
SF 0074	Water and sewer district elections amendments.	02/23/2022 - Introduced and Referred to H07 - Corporations	Engrossed	Monitor
SF 0080	Omnibus water bill-construction.	03/04/2022 - Placed on General File	Engrossed	Support
SF 0099	Public monies-deposits in credit unions.	02/24/2022 - 3rd Reading:Failed 14-16-0-0-0	Introduced	Support

From: Earla Checchi <checchi@wyomuni.org>
Sent: Thursday, March 10, 2022 1:25 PM
Subject: WAM Winter Workshop Wrap-up

Good Afternoon,

I am attaching the wrap-up information link from WAM Winter Workshop. The link below will have all the presentations there were presented during the conference. Please let me know if you have any questions.

<https://wyomuni.org/wam-winter-conference-wrap-up/>

Regards,
Earla

Earla Checchi

Finance/HR Manager

Wyoming Association of Municipalities

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**Central Wyoming Regional Water System
Joint Powers Board**

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**Board
Members:**

H. H. King, Jr.,
Chairman

Larry Keffer,
Vice-Chairman

Ken Waters,
Secretary

Paul Bertoglio,
Treasurer

Steve Cathey

Steve Freel

Bruce Knell

Jai-Ayla
Sutherland

REGULAR JOINT POWERS BOARD MEETING AGENDA

Tuesday March 15, 2022 11:30 a.m.

**Regional Water Treatment Plant
Joint Powers Board Conference Room
1500 SW Wyoming Boulevard**

1. Announcements
2. Approve Minutes – February 15, 2022 *
3. Approve Vouchers – March 2022 *
4. Approve Financial Report – February 2022 *
5. Operations Update
6. Public Comment
7. Old Business
 - a) Consider Establishing WyoStar I and II Accounts and Authorizing Transfers *
 - i) Consider Closing Wyoming Government Investment Fund Accounts *
 - ii) Consider Resolution No. 22-02 to Combine and Close Certain Hilltop Bank Accounts *
 - b) Other
8. New Business
 - a) Consider Agreement with Dave Loden Construction, Inc. for the Water Treatment Plant Roof Replacement, Project No. 21-062 in the amount of \$119,885 *
 - b) Consider Sole Source Purchase of Actiflo Scraper Arm Assemblies from Veolia Water Technologies, Inc. in the amount of \$72,838.37 *
 - i) Consider Budget Reallocation No. 2022-03 in the Amount of \$50,000 for the Purchase of Actiflo Scraper Arm Assemblies *
 - c) Consider Budget Reallocation No. 2022-04 in the amount of \$39,769 for the RWS Portion of the Risk and Resilience Assessment and Emergency Response Plan Update *
 - d) Discuss FY2023 Capital Improvement Projects *
 - e) Update of Annual Financial Disclosure Letters
 - f) Other
9. Chairman's Report

Next Meeting: Regular JPB Meeting – April 19, 2022

****Indicates Attachment***



**CENTRAL WYOMING REGIONAL WATER SYSTEM
JOINT POWERS BOARD**

MEETING PROCEEDINGS

February 15, 2022

A public meeting of the Central Wyoming Regional Water System Joint Powers Board (Board) was held Tuesday, February 15, 2022 at 11:30 a.m., in the Joint Powers Board Conference Room, Regional Water Treatment Plant, 1500 SW Wyoming Boulevard, Casper, WY.

Board Members Present - Chairman King, Vice-Chairman Keffer, Secretary Waters, Treasurer Bertoglio, and Board Members Cathey, Freel, and Knell. Board Member Sutherland was absent.

City of Casper – Cathey, Freel, Knell, Andrew Beamer, Bruce Martin, Tom Edwards, Clint Conner, Janette Brown, Alex Sveda

Natrona County – Bertoglio

Salt Creek Joint Powers Board – King

Wardwell Water & Sewer District – Keffer

Pioneer Water & Sewer District – Waters

Poison Spider Improvement & Service District –

Wyoming Water Development Office -

Sandy Lakes Estates -

Lakeview Improvement & Service District -

33 Mile Road Improvement & Service District –

Mile-Hi Improvement and Service District – Ben Taucher

Central Wyoming Groundwater Guardian Team (CWGG) –

Others — Charlie Chapin – Williams, Porter, Day & Neville, P.C.

The Board meeting was called to order at 11:30 a.m.

1. In Announcements, Mr. Martin stated that Council Member Sutherland will be the City of Casper's replacement on the Board for Mr. Powell. Mr. Martin stated that Ms. Sutherland will be officially appointed to the Board tonight at the Council meeting. Mr.

Martin stated that Board Member Knell will be officially reappointed to the Board tonight.

Mr. Martin stated that Ms. Jill Johnson is in attendance today to speak to the Board about WyoStar Investments, but has another meeting at noon. Mr. Martin requested that Ms. Johnson's presentation be moved up on the agenda to the next item of business.

2. Chairman King turned the time over to Ms. Johnson.

Ms. Johnson stated that approximately one year ago, Mr. Pitlick spoke to the Board before he retired about investing in WyoStar. Ms. Johnson stated that it is up to the Board to decide how their funds are invested, as the City of Casper has no authority over the RWS accounts, but does the reconciliation.

Ms. Johnson stated that the RWS funds that are invested now, are not making any money. Ms. Johnson stated that the Board has four investment accounts, one with Wyoming Governmental Investment Fund, and various investment accounts with Hilltop. Ms. Johnson stated that the total investment interest earned on \$7.7 M for the month of January was \$154.60.

Ms. Johnson stated that if we take those same dollars that made the \$154 and invest it differently in a WyoStar I account, the Board would have made approximately \$1,332 from just January. Ms. Johnson stated that annually, that would be approximately \$16,000. Ms. Johnson stated that if those same funds had been put in a WyoStar II account, which is a longer term account, it would have made \$7,754 in the month of January. Ms. Johnson stated that annually, that would be approximately \$93,000.

Ms. Johnson stated that if the \$154 is annualized, it would be approximately \$1,855. Ms. Johnson stated that the difference between what is currently being seen, and what could potentially be seen in investment earnings is over \$90,000 per year.

Ms. Johnson stated that there are differences between the WyoStar I and WyoStar II accounts. Ms. Johnson stated that WyoStar I is short term, extremely liquid – it usually takes overnight to get the money back in your account, no early withdrawal penalty, published yield is net of fees, pooled money – income distributed monthly based on average daily cash balance in the pool, and is managed by the State of Wyoming State Treasurers Office.

Ms. Johnson stated that WyoStar II is longer term, has a minimum deposit transaction size of \$1,500, funds must be invested for a minimum term of three months, early withdrawal penalty applies, published yield is net of fees, pooled money – income distributed monthly based on average daily cash balance in pool, and is managed by the State of Wyoming State Treasurers Office.

Secretary Waters asked if it is a percentage penalty. Ms. Johnson stated that she did not have the answer to that question, but will look into that.

Ms. Johnson showed the Board the Annualized Book Return for both WyoStar I and

WyoStar II. Ms. Johnson stated that the nice thing about these returns is when you get them on your statement, it is net of fees; the fees have already been taken out.

Ms. Johnson reviewed the recommendation of City staff. Ms. Johnson informed the Board this is just an idea of what they could do with investing their funds. Ms. Johnson stated that column one is current Board policy for Capital Improvement Reserve, Debt Service, Operating Reserve, and the WWDC Restriction. Ms. Johnson stated that the Board updated their policy last year. Ms. Johnson stated that she would consider this \$6,047,718 to be long term investments that could be put in WyoStar II.

Ms. Johnson stated that the Board has approximately \$534,000 in the Wyoming Government Investment Fund (WGIF). Ms. Johnson stated that the Board has funds in an investment structure account at Hilltop Bank, mostly money market that is not earning a lot of interest at this time. Ms. Johnson stated that the Board also has a checking/savings account structure at Hilltop Bank. Ms. Johnson stated that if the Board is to restructure these accounts, it is recommended to move everything that is restricted by policy and move it into WyoStar II. Ms. Johnson stated this would move everything that is in WGIF, a portion of the Hilltop Investment, leave the checking/savings account, and move the Rate Stabilization Fund.

Ms. Johnson stated that if the Board moved the \$6,047,718 to WyoStar II, and with the rate of return from December, the Board would have earned \$6,012 in interest.

Ms. Johnson stated that the Board should not put everything in WyoStar II, as they will need liquidity for projects. Ms. Johnson stated that this is where WyoStar I comes in, as it is short term, highly liquid, and able to be used for Operations.

Ms. Johnson stated that City staff recommends moving \$1 M from the Hilltop Operating Fund, and \$7,248 from the Hilltop Operating General Investment account to WyoStar I. Ms. Johnson stated that these funds can be moved back out of WyoStar within a day.

Ms. Johnson stated that this would leave \$750,000 in the Operating Reserve Investment account at Hilltop, which is used as a sweep account, and \$10,287 in the Hilltop Operating General Checking account, which is used to pay the Board's bills. Ms. Johnson stated that this is what staff thought would work best, but it is up to the Board to make any decision. Ms. Johnson offered to answer any questions the Board may have on WyoStar.

Vice-Chairman Keffer asked if the funds are left in WyoStar II for the three months, does that renew, or does that count for no penalty. Ms. Johnson stated that once the funds meet the three month mark, they do not renew for another three months, the funds are available at that time to withdraw. Ms. Johnson stated that it takes a day or two to get the funds out of WyoStar II, as things will need to be liquidated. Ms. Johnson stated that it is quicker to get funds out of WyoStar I.

Board Member Knell asked Mr. Martin if he thought this investment would work for Operations, with the funds being tied up for three months. Mr. Martin stated that he didn't think it would be a problem as Ms. Johnson pointed out there would be the \$1 M

available in WyoStar I if needed right away.

Board Member Knell stated that it seemed foolish to him to not move the funds to WyoStar investments considering the Board could potentially earn \$90,000 in a year and have access to the money in three months if needed. Board Member Knell stated that he imagines the \$90,000 could become more because the interest earned would be earning interest. Ms. Johnson stated that Board Member Knell is correct, the interest would compound.

Chairman King stated that the Town of Edgerton uses WyoStar and it has been good for them.

Board Member Cathey stated that Vice-Chairman Keffer asked if the three months renewed. Board Member Cathey stated that if additional funds were deposited to WyoStar II, those funds would not be available for three months, but the previously deposited funds would be available.

Board Member Knell thanked Ms. Johnson for the time she took to look into this for the Board.

Ms. Johnson stated that the City has no control over the Board's funds, it would be up to the Board to give direction. Mr. Martin stated that it would take Board approval to make the changes. Mr. Martin stated that the paperwork would need to be drawn up and presented to the Board next month for approval and signatures.

Board Member Knell asked if staff needs that direction to bring the paperwork to the Board next month. Mr. Martin stated that it would be appreciated.

A motion was made by Board Member Knell and seconded by Board Member Cathey to give staff direction to bring the necessary paperwork to move funds to WyoStar investments to the Board at the March meeting for review and approval.

Treasurer Bertoglio asked that to have sufficient funds set aside for capital projects, will there need to be a change made to the Cash Policy. Treasurer Bertoglio stated that he is a big fan of the WyoStar investment accounts. Mr. Martin stated that he thinks he understands what Treasurer Bertoglio is getting at. Mr. Martin stated that if a large project was coming up that needed funds, staff would have to pre-plan to have those funds available. Treasurer Bertoglio stated that Debt Service would have to be considered as well. Mr. Martin stated that he believes that Debt Service would come out of the remaining Hilltop account. Treasurer Bertoglio stated that the Hilltop checking account would still be the liquid account. Mr. Martin stated that the Hilltop account would have funds moving in and out of it.

Board Member Knell stated that he assumes that any large expenditures would not be up within 90 days.

Secretary Waters asked if Mr. Martin would put together a three month projection initially on what would be spent, and after that, the long term investment would be

available.

Board Member Knell asked who would be administering the WyoStar account. Mr. Martin stated that staff would get the paperwork filled out and the Board would have to sign off on setting up the WyoStar accounts, and would be the approvers.

Motion put and carried.

Treasurer Bertoglio stated that the Hospital Foundation is making about 6 – 7%. Treasurer Bertoglio stated that when you take the constraints of government off and put it in the hands of money managers, it's pretty easy to make a lot of money.

3. Chairman King asked for a motion to approve the minutes from the January 18, 2022 Regular meeting. A motion was made by Treasurer Bertoglio and seconded by Secretary Waters to approve the minutes from the January 18, 2022 Regular meeting. Motion put and carried.
4. Mr. Martin informed the Board that one additional voucher was added to the voucher listing that was sent out in the agenda packet: Voucher 8420 for Casper Star Tribune in the amount of \$154.96 for a Legal Ad for Proposals for a New One and a Half Ton Crew Cab 4x4 Pickup Truck with Utility Box. Mr. Martin stated that Voucher 8419 will be considered later in the meeting.

Mr. Martin stated that the voucher listing includes three vouchers for loan payments to the Wyoming Office of State Lands and Investments. Mr. Martin stated that the voucher listing also includes retainage releases for the 2021 Roof Replacements Project, and the 2.6M Gallon Tank Recoating Project. Mr. Martin stated that the voucher listing includes funds for various projects and equipment repair purchases. Mr. Martin stated that voucher 8414 has been voided until clarification from the vendor is received.

Mr. Martin stated that voucher 8417 is for the WTP Disinfection System Upgrade Project. Mr. Martin stated that the preliminary design report is moving forward and is on track to be presented to the Board in April.

Mr. Martin recommended approval of the vouchers and offered to answer any questions the Board may have on the voucher listing.

Chairman King asked for a motion to approve the February 2022 vouchers. A motion was made by Secretary Waters and seconded by Vice-Chairman Keffer to approve the February 2022 voucher listing to include voucher numbers 8403 through 8420 in the amount of \$673,207.05, with voucher 8414 voided and voucher 8419 to be considered later in the meeting. Motion put and carried.

5. Mr. Martin asked the Board to reference the Gallons Produced table in the agenda packet. Mr. Martin stated that production for January 2022 was 174 MG, which is 8 MG more than the five-year average of 166 MG. Mr. Martin stated that the year to date production total is 2.34 BG, which is 100 MG less than the five-year average of 2.44 BG.

Board Member Knell asked what caused the 8 MG jump in production. Mr. Martin stated that it is hard to say, it could be watering trees, washing cars, etc.

Mr. Martin asked the Board to reference page 2 of the Financial Report. Mr. Martin stated that Water Utility Charges is \$4,992,183, which is \$173,034 less than the same time last year. Mr. Martin stated that this is due to decreased water sales.

Mr. Martin stated that Reimbursable Contract Expense is \$1,719,967, which is \$284,629 less than the previous year. Mr. Martin stated that this is due to timing of chemical purchases, less electricity usage, and a small difference in the way Interdepartmental Services is applied.

Board Member Cathey asked if the \$13,000 listed on the Operations Reimbursement was for just one truck of ferric. Mr. Martin stated that was correct.

Chairman King asked for a motion to approve the January 2022 Financial Report as presented. A motion was made by Treasurer Bertoglio and seconded by Vice-Chairman Keffer to approve the January 2022 Financial Report as presented. Motion put and carried.

6. Chairman King turned the time over to Mr. Edwards for the WTP Operations Update.

Mr. Edwards stated that production is averaging 5.4 MGD. Mr. Edwards stated that this is being accomplished by running ten Casper wells, four Morad wells, and two Caisson wells.

Mr. Edwards stated that the Maintenance crew is in the process of replacing the aging sodium hypochlorite line with new polyethylene pipe and this should be completed this week.

Mr. Edwards stated that the level transmitter was replaced on the 2.6 MG tank. Mr. Edwards stated that it was discovered that the door latch on the top hatch of the 2.6 MG tank wasn't working, so it has been replaced.

Mr. Edwards stated that staff has started replacing the check valves in the wellfield. Mr. Edwards stated that two have been replaced, with two more to be replaced.

Mr. Edwards stated that the link seal kits are being replaced on the clearwell.

Mr. Edwards stated that the Maintenance Staff have been covering shifts for Operators that are out sick, or took time off.

Mr. Edwards stated that the VFD Project is underway. Mr. Edwards stated that ITC is doing the work on High Service Surface Water No. 2 pump and should be done this week so a test can be done on it.

Mr. Edwards stated that the draft specs and bid documents for the Caisson No. 2 project should be available for staff review this week.

Mr. Edwards stated that the Tier 2 Reporting has been submitted to the State. Mr. Edwards stated that there are new requirements that all chemicals deemed extremely hazardous have a worst case scenario submitted. Mr. Edwards stated that he worked with Emergency Management to get that on GIS mapping.

Mr. Edwards stated that the new WTP Admin started and seems to be working out well.

Chairman King turned the time over to Mr. Conner for the Transmission System Update.

Mr. Conner stated that staff cleaned out the north backwash lagoon.

Mr. Conner stated that the crews have finished servicing ARV's on the Crosstown pipeline and in the distribution system.

Mr. Conner stated that staff completed pump alignments at the booster stations.

Mr. Conner stated that there was an electrical issue at Metro Booster last week. Mr. Conner stated that there must be electrical issues in the area as there was another booster that blew some fuses and burned up the transformer for the heater. Mr. Conner stated that staff was able to get the booster back online.

Mr. Conner stated that there have been some communication issues between Sandy Lake Tank and the WTP. Mr. Conner stated that HOA is currently working on the issue.

Mr. Conner stated that staff has been working on Lock-Out/Tag-Out for individual pieces of equipment at all of the booster stations, and on standard operating procedures.

Mr. Conner stated that residual levels out in the system are looking really good. Mr. Conner stated that he spoke to Mr. Martin about cutting back .25 ppm to see how it does out in the system.

Chairman King stated that the rechlorination system was installed in Salt Creek and the residuals are now 0.57 – 0.60 ppm.

7. There was no Public Comment.

8. There was no Old Business.

a. In Other Old Business:

Mr. Martin stated that staff has been working with Ms. Murphy on the purchase of property adjacent to the wellfield. Mr. Martin stated that Ms. Murphy has hired a new attorney who sent a letter to the people that have been using the property requesting that they remove their horses and other belongings from the property. Mr. Martin asked the Board if they are still interested in purchasing the property. Mr. Martin stated that he spoke with Mr. Chapin, and it seems as if they do not have anything in writing from the people that have been using the property.

Mr. Chapin stated that there has been an allegation made that the people that have been using the property will not pursue a claim on the property. Mr. Chapin stated that he would rather that was in writing.

Board Member Knell stated that he thinks the Board is still interested in purchasing the property. Secretary Waters agreed. It was the consensus of the Board to move forward with the purchase.

Mr. Chapin stated that he would send the purchase contract to Ms. Murphy's attorney.

9. In New Business:

- a. Item # 9 a was moved to the beginning of the Agenda as Item # 2.
- b. Mr. Martin stated that the Board has discussed the Hoistway Project previously. Mr. Martin stated that this project is an OSHA requirement for an evacuation hoistway over the filters. Mr. Martin stated that the Board contracted with Lower Co. for design and construction administration on this project. Mr. Martin stated that design was completed and the project put out to bid. Mr. Martin stated that one bid was received for this project, from Pope Construction, in the amount of \$70,920. Mr. Martin stated that staff recommends that the Board authorize a construction contingency amount of \$5,000, for a total project amount of \$75,920.

Mr. Martin stated that the engineer estimate for this project was \$46,000 for construction, but did not include the additional filter basin protection and access delivery costs for the steel beams. Mr. Martin stated that the budget for this project is \$50,000. Mr. Martin stated that if the Board moves forward with an approval for the project, a budget transfer will need to be approved as well. Mr. Martin stated that staff recommends moving forward with the project as it is anticipated to replace the filter media next budget year, and it would be better to install the hoistway before the filter media is replaced.

Mr. Martin stated that Mr. Alex Sveda, City Engineer, is in attendance today to answer any questions the Board may have on this project.

Board Member Knell stated that the estimate was \$46,000, and the bid came in almost double. Board Member Knell asked if the project should be put out to bid again with the correct parameters. Mr. Sveda stated that the project could be put out to bid again, but the Board will be looking at the same costs.

Board Member Cathey asked when the engineering estimate was done. Mr. Sveda stated that the estimate was done in January 2021. Board Member Cathey stated that prices have increased drastically over the last year and are most likely reflected in the bid.

Board Member Knell asked if there are funds available in the budget to transfer to this project. Mr. Martin stated that the FY22 Roof Project was budgeted at

\$300,000, but was scaled back and the estimate came in much lower than anticipated.

A motion was made by Secretary Waters and seconded by Board Member Freel to approve the agreement with Pope Construction, Inc., in the amount of \$70,920 for the WTP Confined Space Evacuation Hoistway, Project No. 21-061 with a contingency amount of \$5,000, for a total project amount of \$75,920. Motion put and carried.

- i.) Mr. Martin stated that Budget Reallocation No. 2022-02 in the amount of \$29,920 moves funds from the FY22 Roof Replacements Project to the Filter Gallery Confined Space Hoist Project as discussed.

A motion was made by Board Member Knell and seconded by Secretary Waters to approved Budget Reallocation No. 2022-02 in the amount of \$29,920 moving funds from the FY22 Roof Replacements Project to the Filter Gallery Confined Space Hoist Project. Motion put and carried.

- c. Mr. Martin stated that there are 29 wells in the two wellfields. Mr. Martin stated that the original design production was 25 MGD, including the Infiltration Gallery, which is 5 MGD that will not likely be used again due to EPA. Mr. Martin stated that right now, the wellfield is producing a maximum of 8 MGD in the winter, and 12 MGD in the summer.

Mr. Martin stated that staff would like the Board to consider an application to the Wyoming Water Development Commission (WWDC) for a Level II Feasibility Study to look at the wellfield to investigate previous and existing geological conditions, determine the existing conditions of the wells, establish a well rehabilitation and/or replacement plan, and establish a comprehensive wellfield management and operation plan. Mr. Martin stated that this study would also look at the recharge channels to see what could be done differently in managing and operating the channels to maximize production. Mr. Martin stated that the study would also incorporate a riparian and wellfield vegetation plan and incorporate best management practices for enhancing and sustaining wildlife habitat beneficial to the wellfield ecological system.

Mr. Martin stated that the WWDC application for the Level II Feasibility Study, includes a \$4,000 application fee, and if approved, the WWDC would help select a consultant to develop this plan. Mr. Martin stated that WWDC would pay 100% of the cost. Mr. Martin stated that this study could cost up to \$100,000.

Secretary Waters asked for clarification as to if the WWDC would pay 100% of the consultant fee for the study if the application for this project is approved. Mr. Martin stated that was correct.

Board Member Knell stated that they would probably not pay for construction costs for what is found during the study. Mr. Martin stated that there will most likely be projects that come out of the study, and then the Board could move

forward with Level III Grant Funding for construction.

Mr. Beamer stated that he thinks it is necessary to have some type of master plan on how to rehabilitate and increase production out of the wellfield. Mr. Beamer stated that every summer the WTP pushes water out, and 12 MGD is simply not enough, more production is needed.

Board Member Knell asked that if the application is not approved, where will it leave the Board besides being out \$4,000. Mr. Beamer stated that the Board would be looking at funding the master plan.

Mr. Martin stated that if WWDC elects not to fund this study, they will reimburse the Board \$3,750.

Vice-Chairman Keffer asked if there wasn't already a plan in place for rehabilitating the wells, and this is just to look at the whole picture of the wellfield. Mr. Martin stated that is a good point, that staff tries each year to rehabilitate a couple of the wells, or one Caisson. Mr. Martin stated that if we can get a more definitive idea of how the water moves underground it would be better. Vice-Chairman Keffer stated that he is all for having more information on the wellfield.

Board Member Knell asked if the wellfield has ever produced 29 MGD. Mr. Martin stated that he thinks it probably did, as the Caissons used to produce 4,000 GPM, and now in high production they only produce 1,000 GPM. Mr. Martin stated that production has really dropped off.

A motion was made by Board Member Knell and seconded by Board Member Cathey to authorize submission of an application to the Wyoming Water Development Commission for a Level II Feasibility Study for a Wellfield Management and Operation Plan. Motion put and carried.

- i. Mr. Martin stated that this application requires the submittal of a resolution authorizing the submittal of the application.

A motion was made by Vice-Chairman Keffer and seconded by Secretary Waters to approve Resolution 22-01 authorizing submittal of the Wyoming Water Development Commission application. Motion put and carried.

- ii. Mr. Martin stated that a check in the amount of \$4,000 needs to be submitted with the application. Mr. Martin stated that voucher 8419 is for this fee.

A motion was made by Board Member Cathey and seconded by Treasurer Bertoglio to approve voucher 8419 for the Wyoming Water Development Commission in the amount of \$4,000 for the application fee.

Board Member Knell asked if there is a lot of competition for this funding. Mr. Beamer stated that he was unsure, but if they have talked to Mr. Martin, he thinks there is a good chance of getting the funding. Mr. Martin stated that typically they have a certain pool of monies they work with, and his understanding is that the Board has a good chance of receiving funding. Mr. Martin stated that from the little bit of conversation that he has had with the WWDC, they feel that this is a “true” water development project and they seemed excited about it.

Board Member Knell asked what the timeline is for awarding funding. Mr. Martin stated that the Select Water Committee meets in March or April, and it will be almost a year before the funding is completed. Mr. Martin stated that it is a long process, but he will keep the Board informed as to the progress.

Motion put and carried.

d. There was no Other New Business.

10. In the Chairman’s Report, Chairman King stated that the next regular meeting would be held on March 15, 2022.

A motion was made by Secretary Waters and seconded by Vice-Chairman Keffer to adjourn the meeting at 12:18 p.m. Motion put and carried.

Chairman

Secretary

**Central Wyoming Regional Water System
Joint Powers Board**

**UNAPPROVED VOUCHER LISTING
March 10, 2022**

VOUCHER NO.	VENDOR	DESCRIPTION	AMOUNT
8421	West Plains Engineering	Capital Expense – WTP HVAC Chiller Replacement Project No. 20-030 PP8	\$950.00
8422	Harrington Industrial Plastics LLC	Capital Expense – Parts for Sodium Hypochlorite Line Replacement	\$1,157.32
8423	ITC Electrical Technologies	Capital Expense – WTP VFD Project No. 21-030 PP1	\$80,940.00
8424	First Interstate Bank Acct# 107666463	Retainage – WTP VFD Project No. 21-030	\$4,260.00
8425	City of Casper	Loan Payment	\$127,960.40
8426	Engineering Associates	Capital Expense – Caisson No. 2 Rehab Project No. 21-040	\$1,975.19
8427	City of Casper	Operations Reimbursement – Feb2022	\$272,506.24
8428	Immense Impact, LLC	RWS Website Annual Subscription	\$429.00
8429	City of Casper	Capital Expense – RWS Portion of Risk & Resilience Assessment & Emergency Response Plan Update	\$39,768.75
8430	Casper Star-Tribune Lee Advertising	Capital Expense – Legal Ad for Bid – WTP Roof Replacement Project No. 21-062	\$628.08
8431	HDR Engineering, Inc.	Capital Expense – WTP Disinfection System Upgrade Project No. 21-039	\$5,998.75
8432	Hydro Optimization & Automation Solutions, Inc.	Capital Expense – Surface Water High Service Valve Actuators & Sandy Lake Tank Comm Issues	\$5,947.50
8433	Williams, Porter, Day & Neville, P.C.	Legal Expense – Feb2022	\$752.50
		Total	\$543,273.73

*



City of Casper
200 North David Street
Casper, WY 82601

8427 General Billing

For questions regarding this invoice, please contact us at (307) 235-8235 or email FinanceCustomerService@CasperWY.Gov

CUSTOMER	INVOICE DATE	INVOICE NUMBER	AMOUNT PAID	DUE DATE	INVOICE TOTAL DUE
CENTRAL WYO. REGIONAL WATER SYS....	02/28/2022	2734	\$0.00	03/30/2022	\$272,506.24
PAST DUE AMOUNT				ACCOUNT BALANCE	
				\$0.00	\$440,235.39

DESCRIPTION	QUANTITY	PRICE	UOM	ORIGINAL BILL	ADJUSTED	PAID	AMOUNT DUE
REGIONAL WATER OPS REIMBURSEMENT	1.00	\$272506.240000	EACH	\$272,506.24	\$0.00	\$0.00	\$272,506.24
Invoice Total:							\$272,506.24

February 2022 WTP Operations Reimbursement

February 2022 Total Reimbursement Invoice		
9010.00	Wages & Salaries Dir Labor - O&M	\$81,267.84
9020.00	Chemical Charge - O&M	\$38,953.52
9030.00	Utilities - O&M	\$110,914.32
9040.00	Supplies - O&M	\$20,909.33
9060.00	Training - O&M	\$790.00
9070.00	Major Maint, Repair, Replc - O&M	\$7,523.97
9080.00	Testing & Lab Services - O&M	\$5,884.99
9090.00	Other Reimbursable Costs - O&M	\$4,599.00
6040.10	Consulting	\$1,663.27
	300-6257 - Ops Reimb	\$270,842.97
	300-6214 - Consulting	\$1,663.27
	Invoice Total	\$272,506.24

✂ DETACH AND RETURN THE PORTION BELOW WITH YOUR PAYMENT ✂



City of Casper
200 North David Street
Casper, WY 82601

General Billing Remit Portion

Invoice Date	02/28/2022
Invoice Number	2734
Customer Number	2784
Amount Paid	\$272,506.24
Due Date	03/30/2022
Invoice Total Due	\$272,506.24

CENTRAL WYO. REGIONAL WATER SYS. JPB
1500 SW WYOMING BLVD.
CASPER, WY 82604

000001&2022200002734200272506247

City of Casper Wyoming
Expenditure Reimbursement Request
February 28, 2022

Vendor	Account Name	Date	Invoice Number	Invoice Amount	Purchased
AB Supply.net	General Supplies & Materials	02/04/2022	182104	134.47	Hood Latch for 2.6 tank
ADVANCED PUMP & EQUI	General Supplies & Materials	02/15/2022	INVAPE12267	2,532.71	Decant Pump Rebuild
ALSCO	Laundry/Towel	01/26/2022	LCAS1457770	80.50	Professional Laundry Services
ALSCO	Laundry/Towel	01/26/2022	LCAS1455337	80.50	Professional Laundry Services
ALSCO	Laundry/Towel	02/09/2022	LCAS1460285	80.50	Professional Laundry Services
Amazon	Technology Supplies	01/25/2022	55339	18.98	Operator Phone Case
ATLAS OFFICE PRODUCT	General Supplies & Materials	01/26/2022	73055-0	275.08	Toner Cartridge
ATLAS OFFICE PRODUCT	General Supplies & Materials	01/31/2022	73339-0	58.19	Office Supplies
ATLAS OFFICE PRODUCT	General Supplies & Materials	01/31/2022	73374-0	7.91	Sticky Note pads
BLACK HILLS ENERGY	Natural Gas	01/26/2022	RIN0030717	9,683.76	Natural Gas
BLACK HILLS ENERGY	Natural Gas	02/09/2022	RIN0030740	8,188.38	Acct #7513 1659 94 - Natural Gas
Bluesky Lubricants	General Supplies & Materials	01/24/2022	673	1,180.61	Lubricant and oil for pumps at
CASPER STAR-TRIBUNE,	Advertising	02/15/2022	79291	49.86	CWRWS meeting notice
CENTURYLINK	Communication	02/03/2022	55942	20.93	Acct #P-307-111-9950 456M
CITY OF CASPER	Refuse Collection	02/09/2022	Stmt ID #493706	132.00	Customer ID #109843 - Sanitation
CITY OF CASPER	Sewer	02/09/2022	Stmt ID #493706	28.63	Customer ID #109843 - Sewer
CK MECHANICAL PLUMBI	Maintenance/Repair	02/03/2022	7339	1,369.00	Snaking roof drains
COASTAL CHEMICAL CO	Gas/Fuel	01/26/2022	0124142	38.02	Fuel
COASTAL CHEMICAL CO	Gas/Fuel	02/03/2022	0124195	82.43	Fuel
CRUM ELECTRIC SUPPLY	General Supplies & Materials	01/26/2022	2335451-00	380.97	Hypo Lines Project
CRUM ELECTRIC SUPPLY	General Supplies & Materials	02/07/2022	2338340-00	68.54	Hypo Lines Project Parts - Ele
CRUM ELECTRIC SUPPLY	General Supplies & Materials	02/09/2022	56651	174.66	FUSES - Metro Booster
CRUM ELECTRIC SUPPLY	General Supplies & Materials	02/16/2022	56695/2341010-00	17.27	Wardwell Booster photo eye
DANA KEPNER CO. OF W	Chemicals	02/03/2022	2234019-00	488.16	Granular chlorine
DELL MARKETING LP	Technology Supplies	01/26/2022	10555654358	121.01	Acrobat Pro license
DPC INDUSTRIES, INC.	Chemicals	01/26/2022	737005777-21	8,514.44	Sodium Hypochlorite - Chemical
DPC INDUSTRIES, INC.	Chemicals	02/09/2022	737000018-22	9,654.88	Sodium Hypochlorite - Chemical
EMAIINT ENTERPRISES,	Maintenance Agreements	02/15/2022	SO31713	3,399.00	Work Order Software Maintenanc
ENERGY LABRATORIES I	Testing	01/26/2022	449403	67.00	TOC UV254 Testing
ENERGY LABRATORIES I	Testing	01/26/2022	450003	306.00	Aerobic Endospores testing
ENERGY LABRATORIES I	Testing	01/26/2022	448483	2,722.00	THM, HAAs Testing
ENERGY LABRATORIES I	Testing	02/09/2022	452183	570.00	Bacteria, SDWA testing
ENERGY LABRATORIES I	Testing	02/15/2022	453099	306.00	Aerobic endospores testing
ENERGY LABRATORIES I	Testing	02/15/2022	453718	67.00	TOC UV254 Testing
FERGUSON ENTERPRISES	General Supplies & Materials	01/13/2022	66569	139.00	PLUMBING & HEATING EQUIPMENT A
FERGUSON ENTERPRISES	General Supplies & Materials	01/13/2022	CM149811	(139.00)	Credit - Return
FERGUSON ENTERPRISES	General Supplies & Materials	01/13/2022	PA021593	139.00	PLUMBING & HEATING EQUIPMENT A
FERGUSON ENTERPRISES	General Supplies & Materials	01/31/2022	CC710786	18.37	Surface Water High Service Header Parts
FERGUSON ENTERPRISES	General Supplies & Materials	02/03/2022	CC714441	34.50	Hypo Line Project Parts - Mach
FERGUSON ENTERPRISES	General Supplies & Materials	02/14/2022	CM150128	(139.00)	Credit
FirstNet	Communication	01/27/2022	X01202022	45.58	Service to Tablet
FY22 Ins/Bon	Insurance/Bonds	02/09/2022	FY22 Ins/Bon	2,282.48	FY22 Ins/Bon
GRAINGER, INC.	General Supplies & Materials	02/07/2022	56001/9201188761	1,023.50	Regional LOTO for boosters
HAID'S PLUMBING & HE	Maintenance/Repair	01/26/2022	4992	1,999.99	Replace supply line for boiler

City of Casper Wyoming
Expenditure Reimbursement Request
February 28, 2022

Vendor	Account Name	Date	Invoice Number	Invoice Amount	Purchased
Hose & Rubber	General Supplies & Materials	02/15/2022	01627450	71.04	Air Compressor Hose
Hose & Rubber	General Supplies & Materials	02/18/2022	01628775	42.44	Hypo Lines Project - Machinery
Hose & Rubber	General Supplies & Materials	12/21/2021	56310/00071489	228.32	Booster station pump seal line
HYDRO OPTIMIZATION & IDEXX	General Supplies & Materials	02/03/2022	10158	1,025.70	Pressure transducer & freight
Instrumart	General Supplies & Materials	02/11/2022	3100541023	1,432.15	Lab Supplies - Colilert
Instrumart	General Supplies & Materials	01/21/2022	55323/CS709548	852.05	pH Probe for WTP
ITC ELECTRICAL TECHN	General Supplies & Materials	01/25/2022	55340	(40.05)	Tax Refund for Statement #1579
ITC ELECTRICAL TECHN	Maintenance/Repair	01/26/2022	34327	21.53	Electrical work
ITC ELECTRICAL TECHN	Maintenance/Repair	01/26/2022	34216	751.90	Electrical work - troubleshoot
ITC ELECTRICAL TECHN	Maintenance/Repair	01/26/2022	34363	321.40	Electrical work on card reader
ITC ELECTRICAL TECHN	Maintenance/Repair	02/03/2022	34348	1,707.95	Installation of motor starter
ITC ELECTRICAL TECHN	Maintenance/Repair	02/03/2022	34347	935.98	Installation of motor starter
Jersey Mike's Subs	General Supplies & Materials	01/21/2022	55322	159.32	JPB Meeting Material & Supplie
LONG BUILDING TECHNO	General Supplies & Materials	02/09/2022	SRVCE0124930	3,709.77	High Service Pump Room Heat Exchanger
LONG BUILDING TECHNO	General Supplies & Materials	02/15/2022	SRVCE0125520	2,297.02	Back Breakroom Fan Coil Repair
LONG BUILDING TECHNO	Maintenance/Repair	01/26/2022	SRVCE0124935	356.25	North Chem Make Up Air Unit in Alarm
LOWER & CO PC	Professional Services	01/26/2022	21-004A	1,200.00	Engineering services for CWRWT
Menards	General Supplies & Materials	02/07/2022	50991052466	24.51	Hypo Lines Project Parts - Mac
Murdoch's	General Supplies & Materials	02/15/2022	H20764-V	45.79	Purchase Made by Accident
Murdoch's	General Supplies & Materials	02/17/2022	H21788-V	(45.79)	Credit for Accidental Purchase
NAPA AUTO PARTS CORP	General Supplies & Materials	01/13/2022	55301	34.28	Actiflo Sludge Scrapers Parts
Payroll	Personnel	2/3/2022		39,294.72	2/3/2022 Payroll
Payroll	Personnel	2/17/2022		39,690.64	2/17/2022 Payroll
Pizza Hut	General Supplies & Materials	02/08/2022	0006	54.07	Groundwater Guardians lunch
Plains Tire	General Supplies & Materials	12/21/2021	80896	20.52	Flat Tire Repair - Plains Tire
Pro-Kote	General Supplies & Materials	02/18/2022	118145	423.75	Safety Supplies & Equipment
Rocky Mountain	Chemicals	01/26/2022	30332103	4,037.10	Liquid Oxygen - Chemicals
Rocky Mountain	Chemicals	01/26/2022	30327371	4,024.82	Liquid Oxygen - Chemicals
ROCKY MOUNTAIN POWER	Electricity	01/26/2022	RIN0030722	34,093.49	Electricity - WTP, Wells
ROCKY MOUNTAIN POWER	Electricity	02/15/2022	RIN0030748	32,203.38	Electricity - WTP, Wells
ROCKY MOUNTAIN POWER	Electricity	01/26/2022	RIN0030722	12,116.94	Electricity - Tanks, Boosters, Meters
ROCKY MOUNTAIN POWER	Electricity	02/15/2022	RIN0030748	14,301.96	Electricity - Tanks, Boosters, Meters
SALT CREEK WELDING I	General Supplies & Materials	02/09/2022	2635	300.00	Ultrasonic testing
Smith's	General Supplies & Materials	02/17/2022	RIN#: 0030744	64.44	JPB - February Meeting Lunch
Staples	General Supplies & Materials	01/24/2022	55330	99.98	Cartridges for Label Maker
Staples	Technology Supplies	01/12/2022	55299	207.99	UPS For Scada WTP
Staples	General Supplies & Materials	12/21/2021	1404085	139.99	Sandy Lakes Tank APC Back Up
Sutherlands	General Supplies & Materials	01/27/2022	221901008208	50.29	Hypo Lines Project
Sutherlands	Maintenance/Repair	01/18/2022	55307	59.97	Mops for Tank Disinfecting
Sutherlands	General Supplies & Materials	02/22/2022	56832	0.46	Light cover
THATCHER CO.	Chemicals	01/26/2022	1529473	12,234.12	Sodium Hypochlorite - Chemical
TYLER TECHNOLOGIES I	Consulting	02/03/2022	045-361737	1,595.65	Gems S028911 - Tyler Conversio
TYLER TECHNOLOGIES I	Consulting	02/03/2022	045-363189	67.62	Gems S028911 - Tyler Conversio
United Rentals	General Supplies & Materials	02/11/2022	202424483	1,680.45	Scissor Lift Rental

City of Casper Wyoming
Expenditure Reimbursement Request
February 28, 2022

Vendor	Account Name	Date	Invoice Number	Invoice Amount	Purchased
UPS	Testing	01/19/2022	55373/W451 & W491	448.59	Lab Sample Shipping Fees
USPS	Postage & Printing	02/18/2022	RIN#0030745	8.95	Priority 2 Day Mail to Cheyenne
Verizon	Communication	01/21/2022	9896358505	49.20	WTP Operator Cell Phone
Verizon	Communication	02/16/2022	9898599767	50.07	WTP Operator Cell Phone
Walmart	General Supplies & Materials	01/18/2022	55799	17.15	Batteries For Key Fob
Walmart	General Supplies & Materials	01/31/2022	55803	16.33	Batteries
Walmart	General Supplies & Materials	01/31/2022	RIN0030734	(17.15)	Return Batteries
Walmart	General Supplies & Materials	02/03/2022	203200776490	35.35	Batteries, Paper Towels, Tissue
WARDWELL WATER & SEW	General Supplies & Materials	02/03/2022	RIN0030731	31.17	Monthly water service
Winn-Marion Barber, LLC	General Supplies & Materials	01/31/2022	3314131	981.38	Lab Supplies
WY. ASSOC. OF RURAL	Travel/Training	01/26/2022	17429	790.00	2022 Annual Conference Registr
WY. MACHINERY CO.	General Supplies & Materials	01/26/2022	R33051	294.00	Hypo Lines Project
WYCOMP, INC.	Testing	02/09/2022	1088	1,398.40	Bacteria, Nitrate & Nitrite tests
XEROX CORPORATION	General Supplies & Materials	02/03/2022	015445267	205.08	Monthly copier usage
Total				\$ 272,506.24	

Central Wyoming Regional Water System

Gallons Produced

Fiscal Year 2021-2022

Entity	Gallons of Water Produced								Year-to-Date
	2/28/2022	1/31/2022	12/31/2021	11/30/2021	10/31/2021	9/30/2021	8/31/2021	7/31/2021	
Salt Creek JPB	1,397,675.510	1,759,036.735	1,820,156.122	1,487,694.898	2,443,244.898	3,804,904.082	4,458,112.245	5,338,653.061	22,509,477.551
Wardwell W&S	7,775,840.816	8,499,330.612	7,296,001.020	7,729,600.000	12,759,576.531	26,450,546.939	28,590,289.796	35,380,465.306	134,481,651.020
Pioneer	2,443,464.286	2,840,027.551	2,596,767.347	3,550,436.735	3,067,218.367	6,349,687.755	7,745,114.286	8,581,059.184	37,173,775.510
Poison Spider	498,622.449	540,102.041	550,204.082	582,653.061	602,295.918	763,724.490	819,132.653	810,255.102	5,166,989.796
33 Mile Road	743,877.551	1,137,959.184	1,054,336.735	814,591.837	821,989.796	1,228,418.367	1,369,336.735	1,191,938.776	8,362,448.980
Sandy Lake	473,248.980	539,345.918	537,891.837	981,125.510	984,592.857	1,811,029.592	1,945,990.816	2,350,780.612	9,624,006.122
Lakeview	151,866.327	127,621.429	142,153.061	148,913.265	209,553.061	647,838.776	813,420.408	807,265.306	3,048,631.633
Mile-Hi	209,979.592	208,983.673	178,100.000	200,760.204	211,552.041	541,597.959	595,862.245	693,764.286	2,840,600.000
City of Casper	140,002,333.490	158,342,329.857	143,199,076.796	148,355,741.490	184,337,610.531	447,060,252.041	495,137,094.816	571,684,899.367	2,288,119,338.388
Regional Water		(2,000.000)	(16,500.000)	(1,039,979.000)	(111,822.000)	0.000	(96,000.000)	(12,554,832.000)	(13,821,133.000)
TOTAL	153,696,909.000	173,992,737.000	157,358,187.000	162,811,538.000	205,325,812.000	488,658,000.000	541,378,354.000	614,284,249.000	2,497,505,786.000

TOTAL PRIOR YEAR (FY2021) GALLONS PRODUCED:

3,978,940,625.000

Central Wyoming Regional Water System

Rates Billed

Fiscal Year 2021-2022

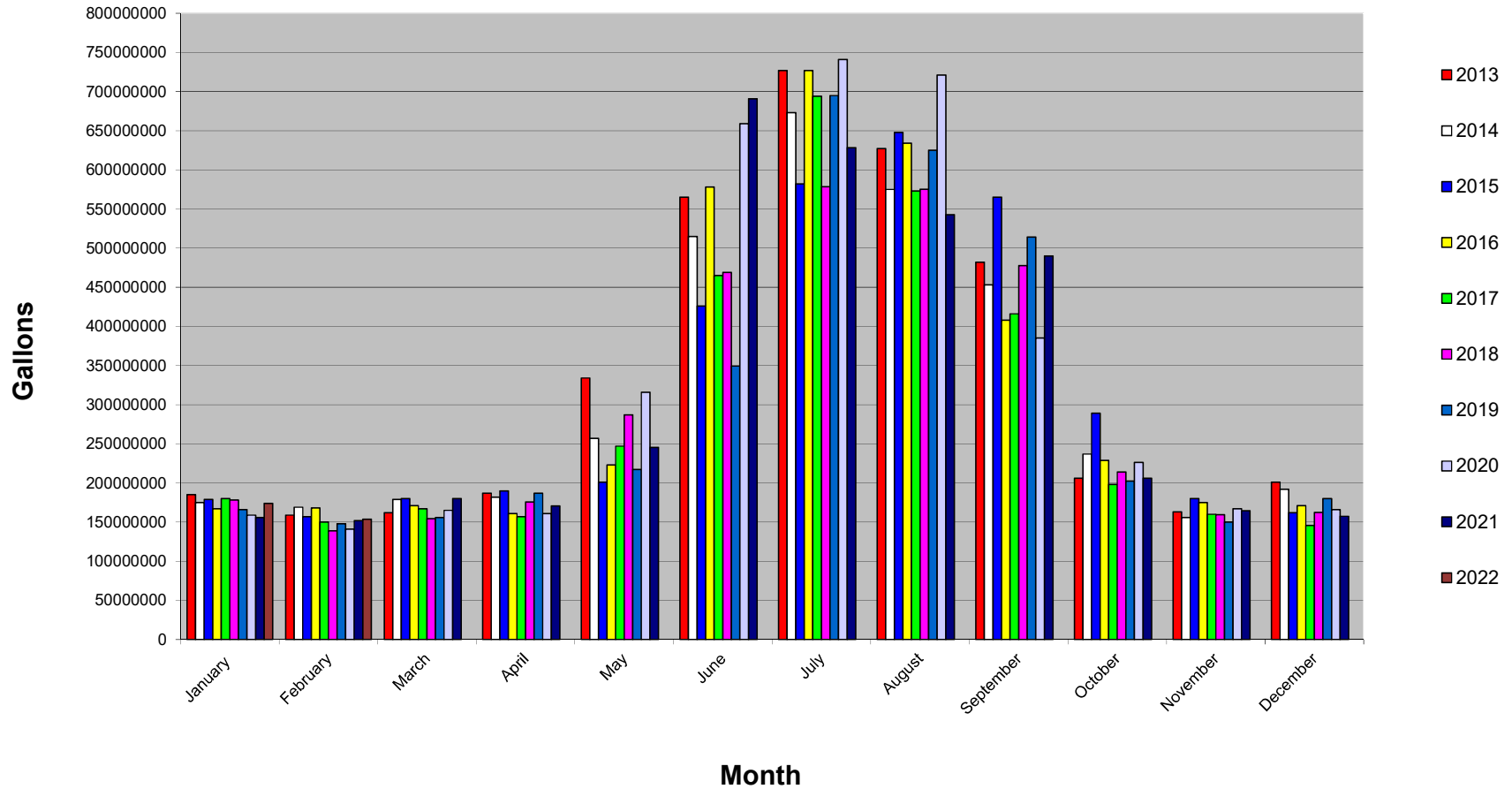
Entity	Water Rates Billed								Year-to-Date
	2/28/2022	1/31/2022	12/31/2021	11/30/2021	10/31/2021	9/30/2021	8/31/2021	7/31/2021	
Salt Creek JPB	\$ 2,977.05	\$ 3,746.75	\$ 3,876.93	\$ 3,168.79	\$ 5,204.11	\$ 8,104.45	\$ 9,495.78	\$ 11,371.33	\$ 47,945.19
Wardwell W&S	\$ 16,562.54	\$ 18,103.57	\$ 15,540.48	\$ 16,464.05	\$ 27,177.90	\$ 56,339.66	\$ 60,897.32	\$ 75,360.39	\$ 286,445.92
Pioneer	\$ 5,204.58	\$ 6,049.26	\$ 5,531.11	\$ 7,562.43	\$ 6,533.18	\$ 13,524.83	\$ 16,497.09	\$ 18,277.66	\$ 79,180.14
Poison Spider	\$ 1,062.07	\$ 1,150.42	\$ 1,171.93	\$ 1,241.05	\$ 1,282.89	\$ 1,626.73	\$ 1,744.75	\$ 1,725.84	\$ 11,005.69
33 Mile Road	\$ 1,584.46	\$ 2,423.85	\$ 2,245.74	\$ 1,735.08	\$ 1,750.84	\$ 2,616.53	\$ 2,916.69	\$ 2,538.83	\$ 17,812.02
Sandy Lake	\$ 1,008.02	\$ 1,148.81	\$ 1,145.71	\$ 2,089.80	\$ 2,097.18	\$ 3,857.49	\$ 4,144.96	\$ 5,007.16	\$ 20,499.13
Lakeview	\$ 323.48	\$ 271.83	\$ 302.79	\$ 317.19	\$ 446.35	\$ 1,379.90	\$ 1,732.59	\$ 1,719.48	\$ 6,493.59
Mile-Hi	\$ 447.26	\$ 445.14	\$ 379.35	\$ 427.62	\$ 450.61	\$ 1,153.60	\$ 1,269.19	\$ 1,477.72	\$ 6,050.48
City of Casper	\$ 298,204.97	\$ 337,269.16	\$ 305,014.03	\$ 315,997.73	\$ 392,639.11	\$ 952,238.34	\$ 1,054,642.01	\$ 1,217,688.84	\$ 4,873,694.19
Regional Water		\$ (4.26)	\$ (35.15)	\$ (2,215.16)	\$ (238.18)	\$ -	\$ (204.48)	\$ (26,741.79)	\$ (29,439.02)
TOTAL	\$327,374.42	\$370,604.53	\$335,172.93	\$346,788.57	\$437,343.98	\$1,040,841.54	\$1,153,135.89	\$1,308,425.45	\$5,319,687.32

TOTAL PRIOR YEAR (FY2021) BILLING:

\$ 8,077,249.47

*Total water produced does not equate to total water billed due to credit given.

WTP PRODUCTION





Central Wyoming Regional Water System
Joint Powers Board

Monthly Compilation

February 28, 2022

Prepared by:
City of Casper
Finance Department

CENTRAL WYOMING REGIONAL WATER SYSTEM

Balance Sheet Report for 2022 Period 8 (as of February 28, 2022)

Account	Description	Account
Consolidated		
Assets		Total Assets 52,248,642
1000	Cash	5,644,084
	Restricted Cash	1,000,000
1200	Accounts Receivable	702,097
1400	Inventory	483,921
1505	WGIF Investments	534,887
1600	Prepaid Expense	56,891
1710	Land	580,874
1720	Buildings	47,485,671
1725	Accumulated Depreciation - Bld	(37,105,467)
1730	Improvements Other Than Bldgs	42,616,524
1735	AD Improve. Non Bldg	(11,234,944)
1740	Machinery & Equip - Light	1,107,966
1745	AD Machinery & Equip. - Light	(855,169)
1780	Construction In Progress	1,231,306
Liabilities		Total Liabilities (12,238,138)
2010	Vouchers/Account Payable	(272,506)
2020	Retainage Payable	(8,000)
2030	Accrued Wages Payable	(21,556)
2040	Leaves Payable	(55,507)
2070	Interest Payable	(54,564)
2080	Notes Payable - Current	(2,149,169)
2510	Notes/Loans Payable - Non Cur	(9,676,836)
Fund Balance		Total Fund Balance (40,010,504)
3000	Net Investment in Capital Assets	(32,000,757)
	Restricted (WWDC Reserve Requirement)	(1,000,000)
3010	Unrestricted Net Position	(7,009,747)
		Total Liabilities + Fund Balance (52,248,642)

CENTRAL WYOMING REGIONAL WATER SYSTEM

Comparative Income Statement

Eight Months YTD as of February 28,

	2020	2021	2022
Revenue	\$5,368,667	\$5,639,637	\$5,514,827
4501 - Interest Earned	\$69,933.45	\$1,731.19	\$1,227.65
4505 - Misc. Revenue	\$622.79	\$295.12	\$146.40
4601 - Water Utility Charges	\$5,104,463.46	\$5,472,756.66	\$5,319,557.41
4650 - System Development Charges	\$193,647.00	\$164,854.00	\$193,896.00
Expense	\$6,436,350	\$5,036,232	\$5,410,590
6212 - Legal Services	\$1,199.50	\$1,732.50	\$10,062.55
6213 - Investment Services	\$120.00	\$290.72	\$242.07
6214 - Consulting Services	\$12,451.36	\$1,842.34	\$4,932.59
6215 - Acctg/Audit Services	\$30,000.00	\$30,000.00	\$26,210.98
6255 - Other Contractual	\$750.00	\$750.00	\$750.00
6257 - Reimbursable Contract Exp.	\$2,333,193.99	\$2,133,764.89	\$1,992,473.43
6303 - Buildings	\$78,781.19	\$52,334.00	\$115,519.91
6305 - Improvements Other Than Bldgs	\$2,287,082.76	\$330,184.88	\$973,888.74
6307 - Intangibles	\$0.00	\$0.00	\$28,280.83
6311 - Light Equipment	\$1,301.11	\$4,309.84	\$9,267.56
6312 - Light Equipment - Replacement	\$0.00	\$0.00	\$154.96
6321 - Technology - Replacement	\$2,391.96	\$3,123.00	\$0.00
6501 - Principal	\$1,393,565.58	\$1,936,534.01	\$1,939,924.80
6510 - Interest	\$235,219.50	\$478,857.95	\$243,791.18
6780 - Insurance/Bonds	\$60,293.28	\$62,508.25	\$65,090.02
Net Income:	-\$1,067,684	\$603,405	\$104,238

BUDGET COMPARISON
As of February 28, 2022
66.67% OF YEAR EXPIRED

CWRWS FUND

(FUND 300)

<u>ACCOUNT</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ORIGINAL</u>	<u>TRANSFERS/</u>	<u>REVISED</u>	<u>YTD ACTUAL</u>	<u>YET TO BE</u>		<u>% REC'D</u>
		<u>BUDGET</u>	<u>ADJUSTMENTS</u>	<u>BUDGET</u>		<u>COLLECTED</u>		
4501	Interest Earned	(20,000)	-	(20,000)	(1,228)	0	(18,772)	6.14%
4505	Misc. Revenue	(100)	-	(100)	(146)	0	46	146.40%
4601	Water Utility Charges	(7,763,361)	-	(7,763,361)	(5,319,557)	0	(2,443,804)	68.52%
4650	System Development Charges	(245,000)	-	(245,000)	(193,896)	0	(51,104)	79.14%
TOTAL REVENUES		(8,028,461)	-	(8,028,461)	(5,514,827)	-	(2,513,634)	68.69%
		ORIGINAL	TRANSFERS/	REVISED		ENCUMBERED	AVAILABLE	
		BUDGET	ADJUSTMENTS	BUDGET	YTD ACTUAL		BUDGET	% USED
6212	Legal Services	30,000	-	30,000	10,062.55	-	19,937	33.54%
6213	Investment Services	1,500	-	1,500	242.07	-	1,258	16.14%
6214	Consulting Services	15,000	-	15,000	4,932.59	-	10,067	32.88%
6215	Acctg/Audit Services	32,000	-	32,000	26,210.98	-	5,789	81.91%
6255	Other Contractual	3,000	-	3,000	750.00	-	2,250	25.00%
6257	Reimbursable Contract Exp.	3,480,989	-	3,480,989	1,992,473.43	-	1,488,516	57.24%
6303	Buildings - New	485,000	128,744	613,744	115,519.91	83,001.00	415,223	18.82%
6305	Improvements Other Than Bldgs	1,022,000	3,036,006	4,058,006	973,888.74	562,096.32	2,522,021	24.00%
6307	Intanibles - New	80,000	79,538	159,538	28,280.83	83,222.92	48,034	17.73%
6311	Light Equipment - New	10,000	-	10,000	9,267.56	-	732	92.68%
6312	Light Equipment - Replacement	100,000	-	100,000	154.96	-	99,845	0.15%
6501	Principal	2,150,648	-	2,150,648	1,939,924.80	-	210,723	90.20%
6510	Interest	436,648	-	436,648	243,791.18	-	192,857	55.83%
6720	Travel/Training	2,000	-	2,000	0.00	-	2,000	0.00%
6780	Insurance/Bonds	106,000	-	106,000	65,090.02	-	40,910	61.41%
TOTAL EXPENDITURES		\$ 7,954,785	\$ 3,244,288	\$ 11,199,073	5,410,590	\$ 728,320	\$ 5,060,163	48.31%
TOTAL REVENUE OVER/(UNDER) EXPENSE		\$ 73,676	\$ (3,244,288)	\$ (3,170,612)	104,238	\$ (728,320)	\$ (2,546,529)	



New Change Close

Treasurer's Office Use Only	
Parent Acct #	_____
Access	_____
Email	_____
IPAS	_____ QED_____

**WYO-STAR
AGREEMENT TO PARTICIPATE
STATE OF WYOMING LOCAL GOVERNMENT INVESTMENT POOL (LGIP)**

This Form is to OPEN and CLOSE

Send completed application to: Wyoming State Treasurer, WYO-STAR, 200 West 24th, Cheyenne, Wyoming 82002 or email to Wyostar@wyo.gov

Date: _____ WYO-STAR Account # _____

Participant Data

Account Name of Participant: _____

Address: _____ City: _____ State: _____ Zip: _____

County: _____ Phone: _____ Fax: _____

Email: _____ Tax ID # _____

Contact Person: _____

Bank information (Attach deposit Slip for each account)

Bank Name: _____

Bank Address: _____

Bank T/R Number: _____

Account Number: _____

Name of Account: _____

If this WYO-STAR account is authorized to send funds to multiple bank accounts please list on a separate page and attach deposit slips.

Do you wish to authorize other WYO-STAR accounts established by your local government to receive transfers from this account? Yes No If yes, please provide a list of account numbers and names.

Indemnification. The Participant shall release, indemnify, and hold harmless the State of Wyoming, the Treasurer's Office, and their officers, agents, and employees from any and all claims, suits, liabilities, court awards, damages, costs, attorneys' fees, and expenses arising out of Participant's failure to perform any of Participant's duties and obligations hereunder or in connection with the negligent performance of Participant's duties or obligations, including, but not limited to, any claims, suits, liabilities, court awards, damages, costs, attorneys' fees, and expenses arising out of Participant's negligence or other tortious conduct.

Sovereign Immunity and Limitations. Pursuant to Wyo. Stat. § 1-39-104(a), the State of Wyoming and Treasurer's Office expressly reserve sovereign immunity by entering into this Agreement and specifically retain all immunities and defenses available to them as sovereigns. The parties acknowledge that the State of Wyoming has sovereign immunity and only the Wyoming Legislature has the power to waive sovereign immunity. Designations of venue, choice of law, enforcement actions, and similar provisions shall not be construed as a waiver of sovereign immunity.

**Agenda Item
7 a**

The parties agree that any ambiguity in this Agreement shall not be strictly construed, either against or for either party, except that any ambiguity as to sovereign immunity shall be construed in favor of sovereign immunity.

Construction and Venue. The construction, interpretation, and enforcement of this Agreement shall be governed by the laws of the State of Wyoming, without regard to conflicts of law principles. The Courts of the State of Wyoming shall have jurisdiction over this Agreement and the parties. The venue shall be the First Judicial District, Laramie County, Wyoming.

Entirety of Contract. This Agreement represents the entire and integrated Contract between the parties and supersedes all prior negotiations, representations, and agreements, whether written or oral.

Signatures. (I/We) hereby attest under penalty of perjury that (I/We) are authorized by the government unit named above to enter into this Agreement with the Wyoming State Treasurer and to transact business therewith. We agree to provide prompt written notification of any change in authorized personnel. Further (I/We) understand that this is an INVESTMENT account, and as such could have INVESTMENT gains or losses. All market risks are assumed by the Participant.

Persons to conduct WYO-STAR Transactions (*designate one to receive statements*)

Number of signatures required to complete transactions: _____

Printed Name/Title	Signature	Statements	IPAS
_____	_____		
_____	_____		
_____	_____		
_____	_____		
_____	_____		
_____	_____		

(IPAS) Internet Participant Access System = Participant Statement and Activity Access

IPAS Access: Yes No *

***NOTE: If more than one signature is required for withdrawal of funds, the letter of authorization must be in the State Treasurer's Office prior to the withdrawal date. Faxed copies are accepted.**

Type: Read Only (R) Withdrawals (W) Deposits (D) Transfers between accts (T) All (A)

Printed Name & Title	Signature	IPAS Type	Phone Number
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Please note NOT all persons authorized to transact business as an authorized signer need to have IPAS access.

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New Change Close

Treasurer's Office Use Only	
Parent Acct #	_____
Access	_____
Email	_____
IPAS	_____ QED_____

**WYO-STAR II
AGREEMENT TO PARTICIPATE
STATE OF WYOMING LOCAL GOVERNMENT INVESTMENT POOL (LGIP)**

This Form is to OPEN and CLOSE

Send completed application to: Wyoming State Treasurer, WYO-STAR II, 200 West 24th, Cheyenne, WY 82002 or email Wyostar@wyo.gov

Date: _____ WYO-STAR II Account # _____

Participant Data

Account Name of Participant: _____

Address: _____ City: _____ State: _____ Zip: _____

County: _____ Phone: _____ Fax: _____

Email: _____ Tax ID # _____

Contact Person: _____

Bank information (Attach deposit Slip for each account)

Bank Name: _____

Bank Address: _____

Bank T/R Number: _____

Account Number: _____

Name of Account: _____

If this WYO-STAR II account is authorized to send funds to multiple bank accounts please list on a separate page and attach deposit slips.

Do you wish to authorize other WYO-STAR II accounts established by your local government to receive transfers from this account? Yes No If yes, please provide a list of account numbers and names.

Indemnification. The Participant shall release, indemnify, and hold harmless the State of Wyoming, the Treasurer's Office, and their officers, agents, and employees from any and all claims, suits, liabilities, court awards, damages, costs, attorneys' fees, and expenses arising out of Participant's failure to perform any of Participant's duties and obligations hereunder or in connection with the negligent performance of Participant's duties or obligations, including, but not limited to, any claims, suits, liabilities, court awards, damages, costs, attorneys' fees, and expenses arising out of Participant's negligence or other tortious conduct.

Sovereign Immunity and Limitations. Pursuant to Wyo. Stat. § 1-39-104(a), the State of Wyoming and Treasurer's Office expressly reserve sovereign immunity by entering into this Agreement and specifically retain all immunities and defenses available to them as sovereigns. The parties acknowledge that the State of Wyoming has sovereign immunity and only the Wyoming Legislature has the power to waive sovereign immunity. Designations of venue, choice of law, enforcement actions, and similar provisions shall not be construed as a waiver of sovereign immunity. The parties agree that any ambiguity in this Agreement shall not be strictly construed, either against or for either party, except that any ambiguity as to sovereign immunity shall be construed in favor of sovereign immunity.

Construction and Venue. The construction, interpretation, and enforcement of this Agreement shall be governed by the laws of the State of Wyoming, without regard to conflicts of law principles. The Courts of the State of Wyoming shall have jurisdiction over this Agreement and the parties. The venue shall be the First Judicial District, Laramie County, Wyoming.

Entirety of Contract. This Agreement represents the entire and integrated Contract between the parties and supersedes all prior negotiations, representations, and agreements, whether written or oral.

Signatures and Acknowledgement of Risk. (I/We) hereby attest under penalty of perjury that (I/We) are authorized by the government unit named above to enter into this Agreement with the Wyoming State Treasurer and to transact business therewith. (I/We) agree to provide prompt written notification of any change in authorized personnel. Further (I/We) acknowledge that this is an INVESTMENT account AND AS SUCH COULD HAVE INVESTMENT GAINS OR LOSSES. (I/We) acknowledge that there is risk associated with investing in the Pool. (I/We) understand that the Pool does not have a guaranteed rate of return, and Participants expose their investments to market losses as well as gains. (I/We) understand and agree that all market risks are assumed by the Participant. (I/We) agree that nothing in this Agreement shall be construed to require the State of Wyoming to reimburse Pool Participants for any losses that may occur on investments.

Persons to conduct WYO-STAR II Transactions (*designate one to receive statements*)

Number of signatures required to complete transactions: _____

Printed Name/Title	Signature	Statements	IPAS
_____	_____		
_____	_____		
_____	_____		
_____	_____		
_____	_____		
_____	_____		

(IPAS) Internet Participant Access System = Participant Statement and Activity Access

IPAS Access: Yes No *

***NOTE: If more than one signature is required for withdrawal of funds, the letter of authorization must be in the State Treasurer's Office prior to the withdrawal date. Faxed copies are accepted.**

Type: Read Only (R) Withdrawals (W) Deposits (D) Transfers between accts (T) All (A)

Printed Name & Title	Signature	IPAS Type	Phone Number
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Please note NOT all persons authorized to transact business as an authorized signer need to have IPAS access.

THE REMAINDER OF THIS PAGE WAS INTENTIONALLY LEFT BLANK.



Close Account Request

Questions? Call 1-866-249-9443

Instructions: This document should be completed when an Investor would like to close an Account. Submit this form through EON, or fax or mail this form to the fax number or address at the bottom of the page.

INVESTOR INFORMATION: (All fields in this section must contain Investor information ONLY.)

CSGV2019 10

Investor Name: Central Wyoming Regional Water System TIN: 83 - 0314221
(Name that appears on Pool records) (Taxpayer Identification Number)

WGIF Account Number: General Reserve Fund

Does this Account have a Trustee? No Yes (If yes, please have an authorized person from the Trustee sign below.)

TRANSACTION REQUEST:

ACCOUNT CLOSING¹

WGIF Client Services Group will close the Account listed above and send the total remaining balance plus any accrued dividend in accordance with the banking instructions listed below.

EXISTING BANKING INSTRUCTIONS: (Please select the type of transaction and complete the detail instructions below.) (* = Optional fields)

*The wire or ACH instruction referenced below **must already exist** with the Pool. To set up new instructions, complete and submit either the Wire Setup or ACH Setup form.*

Transaction Type: Wire ACH Transfer to another WGIF Account: _____
(Please list the WGIF Account #)

ABA Routing Transit Number: _____ Bank Account Number: _____

*Additional Details: _____

Final Closeout Amount: _____
(Pool Use Only)

SIGNATURE: (Please have a Contact authorized per Pool records sign below.)

This section must be signed by either:

- (for existing Accounts with no remaining balance or dividend) a Contact who is currently authorized per Pool records to open or close Accounts, OR
- (for existing Accounts with a balance) a Contact who is currently authorized per Pool records to open or close Accounts **and** view and initiate transactions, OR
- an individual who is appointed to an authorized position. Please include documentation (board minutes, resolution, fiduciary agreement, officer's certificate, Schedule C, etc.) evidencing appointment of this person to the authorized position.

X

Authorized Signature	Date	Phone #
<u>Huber H. King, Jr.</u>	<u>Chairman</u>	<u>hhbuckking@yahoo.com</u>
Print or Type Name of Authorized Signatory	Title/Position	Email Address

Any document containing sensitive information received by email will not be accepted. Please send by uploading through EON, fax, or mail.

SEND VIA EON: (For Existing EON Users only)	Log into Account Access Click 'Contact' link Select file to upload - Send message	FAX TO: WGIF Client Services Group 1-800-252-9551	MAIL TO: WGIF Client Services Group P.O. Box 11760 Harrisburg, PA 17108-1760
---	---	--	--

POOL USE ONLY	
V2019.10	INITIALS
Processed	
Confirmed	

¹ When an Account is closed, the Account is placed into an inactive status. Accounts may also be placed into an Inactive status if there is no balance or transactions for 366 consecutive days. Inactive Accounts may be reactivated within 365 days of being placed into an Inactive status. Investors should verify Account information such as addresses, statement recipients, and authorized Contacts on file when reactivating any Accounts. If the Account is in an Inactive status for 366 consecutive days it may not be reactivated for any reason.



Close Account Request

Questions? Call 1-866-249-9443

Instructions: This document should be completed when an Investor would like to close an Account. Submit this form through EON, or fax or mail this form to the fax number or address at the bottom of the page.

INVESTOR INFORMATION: (All fields in this section must contain Investor information ONLY.)

SCV2019 10

Investor Name: Central Wyoming Regional Water System **TIN:** 83 - 0314221
(Name that appears on Pool records) (Taxpayer Identification Number)

WGIF Account Number: Capital Construction Reserve Fund

Does this Account have a Trustee? No Yes *(If yes, please have an authorized person from the Trustee sign below.)*

TRANSACTION REQUEST:

ACCOUNT CLOSING¹

WGIF Client Services Group will close the Account listed above and send the total remaining balance plus any accrued dividend in accordance with the banking instructions listed below.

EXISTING BANKING INSTRUCTIONS: (Please select the type of transaction and complete the detail instructions below.) (* = Optional fields)

The wire or ACH instruction referenced below must already exist with the Pool. To set up new instructions, complete and submit either the Wire Setup or ACH Setup form.

Transaction Type: Wire ACH Transfer to another WGIF Account: _____
(Please list the WGIF Account #)

ABA Routing Transit Number: _____ **Bank Account Number:** _____

***Additional Details:** _____

Final Closeout Amount: _____
(Pool Use Only)

SIGNATURE: (Please have a Contact authorized per Pool records sign below.)

This section must be signed by either:

- (for existing Accounts with no remaining balance or dividend) a Contact who is currently authorized per Pool records to open or close Accounts, OR
- (for existing Accounts with a balance) a Contact who is currently authorized per Pool records to open or close Accounts and view and initiate transactions, OR
- an individual who is appointed to an authorized position. Please include documentation (board minutes, resolution, fiduciary agreement, officer's certificate, Schedule C, etc.) evidencing appointment of this person to the authorized position.

X

 Authorized Signature
 Huber H. King, Jr.
 Print or Type Name of Authorized Signatory

_____ Date
 Chairman
 Title/Position

_____ Phone #
 hhbuckking@yahoo.com
 Email Address

Any document containing sensitive information received by email will not be accepted. Please send by uploading through EON, fax, or mail.

SEND VIA EON: Log into Account Access
(For Existing Click 'Contact' link
EON Users only) Select file to upload - Send message

FAX TO: WGIF Client Services Group
1-800-252-9551

MAIL TO: WGIF Client Services Group
P.O. Box 11750
Harrisburg, PA 17108-1760

POOL USE ONLY	
V2019.10	INITIALS
Processed	
Confirmed	

¹ When an Account is closed, the Account is placed into an inactive status. Accounts may also be placed into an inactive status if there is no balance or transactions for 366 consecutive days. Inactive Accounts may be reactivated within 365 days of being placed into an inactive status. Investors should verify Account information such as addresses, statement recipients, and authorized Contacts on file when reactivating any Accounts. If the Account is in an inactive status for 366 consecutive days it may not be reactivated for any reason.



Close Account Request

Questions? Call 1-866-249-9443

Instructions: This document should be completed when an Investor would like to close an Account. Submit this form through EON, or fax or mail this form to the fax number or address at the bottom of the page.

INVESTOR INFORMATION: (All fields in this section must contain investor information ONLY.) CSGV2019 10

Investor Name: Central Wyoming Regional Water System TIN: 83 - 034 22 1
(Name that appears on Pool records) (Taxpayer Identification Number)

WGIF Account Number: Water Rights Fund

Does this Account have a Trustee? No Yes (If yes, please have an authorized person from the Trustee sign below.)

TRANSACTION REQUEST:

ACCOUNT CLOSING¹
 WGIF Client Services Group will close the Account listed above and send the total remaining balance plus any accrued dividend in accordance with the banking instructions listed below.

EXISTING BANKING INSTRUCTIONS: (Please select the type of transaction and complete the detail instructions below.) (* = Optional fields)

The wire or ACH instruction referenced below must already exist with the Pool. To set up new instructions, complete and submit either the Wire Setup or ACH Setup form.

Transaction Type: Wire ACH Transfer to another WGIF Account: _____
(Please list the WGIF Account #)

ABA Routing Transit Number: _____ Bank Account Number: _____

*Additional Details: _____

Final Closeout Amount: _____
(Pool Use Only)

SIGNATURE: (Please have a Contact authorized per Pool records sign below.)

This section must be signed by either:

- (for existing Accounts with no remaining balance or dividend) a Contact who is currently authorized per Pool records to open or close Accounts, OR
- (for existing Accounts with a balance) a Contact who is currently authorized per Pool records to open or close Accounts and view and initiate transactions, OR
- an individual who is appointed to an authorized position. Please include documentation (board minutes, resolution, fiduciary agreement, officer's certificate, Schedule C, etc.) evidencing appointment of this person to the authorized position.

X _____ Date _____ Phone # _____
 Authorized Signature
 Huber H. King, Jr. Chairman hhbuckking@yahoo.com
 Print or Type Name of Authorized Signatory Title/Position Email Address

Any document containing sensitive information received by email will not be accepted. Please send by uploading through EON, fax, or mail.

SEND VIA EON: (For Existing EON Users only)	Log into Account Access Click 'Contact' link Select file to upload - Send message	FAX TO: WGIF Client Services Group 1-800-252-9551	MAIL TO: WGIF Client Services Group P.O. Box 11760 Harrisburg, PA 17108-1760
---	---	---	---

POOL USE ONLY	
V2019.10	INITIALS
Processed	
Confirmed	

¹ When an Account is closed, the Account is placed into an inactive status. Accounts may also be placed into an inactive status if there is no balance or transactions for 366 consecutive days. Inactive Accounts may be reactivated within 365 days of being placed into an Inactive status. Investors should verify Account Information such as addresses, statement recipients, and authorized Contacts on file when reactivating any Accounts. If the Account is in an Inactive status for 366 consecutive days it may not be reactivated for any reason.

RESOLUTION NO. 22-02

A RESOLUTION AUTHORIZING THE COMBINATION AND CLOSING OF CERTAIN CENTRAL WYOMING REGIONAL WATER SYSTEM JOINT POWERS BOARD HILLTOP NATIONAL BANK INVESTMENT MANAGEMENT ACCOUNTS AND TRANSFER OF FUNDS TO WYOSTAR I AND II ACCOUNTS.

WHEREAS, the Central Wyoming Regional Water System Joint Powers Board maintains several investment management accounts with Hilltop National Bank; and,

WHEREAS, interest earned on these accounts has declined significantly over the past two years; and

WHEREAS, the State of Wyoming maintains the WyoStar I and II investment accounts; and,

WHEREAS, the Central Wyoming Regional Water System Joint Powers Board, as a governmental entity, has the ability to invest in the WyoStar I and II accounts; and

WHEREAS, the current and projected interest rates on the WyoStar accounts are significantly greater than the Hilltop National Bank investment management accounts; and,

WHEREAS, the Central Wyoming Regional Water System Joint Powers Board desires to invest in the WyoStar I and II accounts.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CENTRAL WYOMING REGIONAL WATER SYSTEM: That the Central Wyoming Regional Water System Joint Powers Board hereby authorizes Hilltop National Bank to combine, leave open, close, and transfer the balances of certain Central Wyoming Regional Water System Investment Management Accounts held at Hilltop National Bank to designated WyoStar I and II accounts, at the written directions of the Joint Powers Board.

PASSED, APPROVED, AND ADOPTED this ____ day of March 2022.

APPROVED AS TO FORM:

CENTRAL WYOMING REGIONAL
 WATER SYSTEM JOINT POWERS
 BOARD

 Kenneth L. Waters
 Secretary

 H. H. King, Jr.
 Chairman

STATE OF WYOMING)
) ss.
 COUNTY OF NATRONA)

This instrument was acknowledged before me this _____ day of March, 2022 by H. H. King, Jr. as Chairman of the Central Wyoming Regional Water System Joint Powers Board.

(Seal)

 NOTARY PUBLIC

My commission expires: _____

STATE OF WYOMING)
) ss.
 COUNTY OF NATRONA)

This instrument was acknowledged before me, this _____ day of March, 2022, by Kenneth L. Waters as Secretary of the Central Wyoming Regional Water System Joint Powers Board.

(Seal)

 NOTARY PUBLIC

My commission expires: _____

Board Officers:

H.H. King, Jr., Chairman
Larry Keffer, Vice-Chairman
Kenneth Waters, Secretary
Paul Bertoglio, Treasurer



Board Members:

Steve Cathey
Steve Freel
Bruce Knell
Jai-Ayla Sutherland

**Central Wyoming Regional Water System
Joint Powers Board**

1500 SW Wyoming Boulevard
Casper, Wyoming 82604
(307) 265-6063 • Fax (307) 265-6058

March 8, 2022

MEMO TO: H.H. King, Jr., Chairman
Member, Central Wyoming Regional Water System Joint Powers Board

FROM: Andrew B. Beamer, P.E., Public Services Director, City of Casper
Alex Sveda, P.E. City Engineer, City of Casper
Bruce Martin, Public Utilities Manager, City of Casper
Terry Cottenoir, Engineering Technician, City of Casper

SUBJECT: Authorizing an Agreement with Dave Loden Construction, Inc., in the Amount of \$113,885.00, for the Water Treatment Plant Roof Replacement, Project No. 21-062.

Recommendation

That the Central Wyoming Regional Water System (CWRWS) Joint Powers Board authorize an agreement with Dave Loden Construction, Inc. (DLC), in the amount of \$113,885.00, for the Water Treatment Plant Roof Replacement, Project No. 21-062. Furthermore, it is recommended that the CWRWS Joint Powers Board authorize a construction contingency account, in the amount of \$6,000.00, for a total project amount of \$119,885.00.

Summary

On Tuesday, March 8, 2022, three (3) bids were received for the Water Treatment Plant Roof Replacement, Project No. 21-062. The base bids received for this work are as follows:

<u>CONTRACTOR</u>	<u>BUSINESS LOCATION</u>	<u>BID AMOUNT</u>
DLC	Buffalo, WY	\$113,885.00
Lowe Roofing of Wyoming	Gillette, WY	\$114,500.00
Limmer Roofing	Mills, WY	\$145,650.00

The Water Treatment Plant Roof Replacement Project includes the removal and replacement of the existing roofing system with new membrane roofing over the North Chem section of the CWRWS Water Treatment Plant. Additionally, the concrete walkway over the North Chem section will have a new membrane roofing system installed. The existing roofing system is nearing the end of its operational life. The new roofing system will carry a twenty (20) year warranty after installation. Work is scheduled to be completed by December 23, 2022. The estimate prepared by the City of Casper Engineering Division was \$132,000.00.

As required by State Statute, in-state bidders receive a five percent (5%) bid preference. As all bids

local newspaper once a week for two consecutive weeks as required by State Statute, and the project was advertised on the City of Casper's website (www.casperwy.gov).

Financial Considerations

Funding will be from the CWRWS reserves fund allocated to FY22 Roof Replacements.

Oversight/Project Responsibility

Terry Cottenoir, Engineering Technician, City of Casper Public Services Department.

Attachments

Agreement

STANDARD FORM OF
AGREEMENT BETWEEN OWNER AND CONTRACTOR

THIS AGREEMENT is made between the Central Wyoming Regional Water System Joint Powers Board, 1500 Southwest Wyoming Boulevard, Casper, Wyoming 82601, hereinafter referred to as the "Owner," and Dave Loden Construction, Inc., 400 Hemlock Street, Buffalo, Wyoming 82834, hereinafter referred to as the "Contractor."

WHEREAS, the Central Wyoming Regional Water System Joint Powers Board desires to replace the membrane roofing system on the North Chem Section and the adjacent concrete walkway at the Central Wyoming Regional Water System Water Treatment Plant; and,

WHEREAS, Dave Loden Construction, Inc., is able and willing to provide those services specified as the Water Treatment Plant Roof Replacement, Project No. 21-062.

NOW, THEREFORE, it is hereby agreed as follows:

ARTICLE 1. WORK.

Contractor shall perform all the work required by the Contract Documents for the Water Treatment Plant Roof Replacement, Project No. 21-062, hereinafter referred to as the "Work."

ARTICLE 2. ENGINEER.

The Project has been designed by the City of Casper, who is hereinafter referred to as the "Engineer" and who is to act as Owner's representative, assume all duties and responsibilities and have the rights and authority assigned to Engineer in the Contract Documents in connection with completion of the Work in accordance with the Contract Documents.

ARTICLE 3. CONTRACT TIME.

- 3.1 The Work will be substantially completed by December 23, 2022, and completed and ready for final payment in accordance with Article 14 of the General Conditions by December 30, 2022.
- 3.2 Liquidated Damages. Owner and Contractor recognize that time is of the essence of this Agreement and that Owner will suffer financial loss if the Work is not substantially completed by the time specified in Paragraph 3.1 above, plus any extension thereof allowed in accordance with Article 12 of the General Conditions. They also recognize the delays, expense, and difficulties involved in proving in a legal or arbitration proceeding the actual loss suffered by Owner if the Work is not substantially completed on time. Accordingly, instead of requiring any such proof, Owner and Contractor agree that as liquidated damages for delay (but not as a penalty) Contractor shall pay Owner Five Hundred Dollars (\$500.00) for each day that expires after the time specified in Paragraph 3.1 for substantial completion. After Substantial Completion, if Contractor shall neglect, refuse, or fail to complete the remaining work within the time specified in paragraph 3.1 for completion and readiness for

final payment or any proper extension thereof granted by Owner, Contractor shall pay Owner Two Hundred Dollars (\$200.00) for each day that expires after the time specified in paragraph 3.1 for completion and readiness for final payment. It is further agreed that such liquidated damages are not a penalty, but represent the parties' best estimate of actual damages.

ARTICLE 4. CONTRACT PRICE.

In consideration of the performance of the work in accordance with the Contract documents for this Unit Price Contract, Owner shall pay Contractor in current funds a not-to-exceed total contract price of One Hundred Thirteen Thousand Eight Hundred Eighty-Five Dollars (\$113,885.00), subject to additions and deductions by Change Order approved by the Owner. The contract fee shall be based on materials actually furnished and installed and services actually provided based on the unit prices contained in the Bid Form, included as Exhibit "A" (pages BF-1 of 4 through BF-4 of 4, Bid Form) and Itemized Bid Schedule, included as Exhibit "B" (page BS-1 of 1, Bid Schedule) and by this reference made a part of this Agreement.

ARTICLE 5. PAYMENT PROCEDURES.

Contractor shall submit Applications for Payment in accordance with Article 14 of the General Conditions. Applications for Payment will be processed through the Engineer as provided in the General Conditions.

- 5.1 Progress Payments. Contractor's Applications for Payment, as recommended by Engineer, shall be submitted to City Engineering Staff on or before the 25th day of each month during construction, and Owner shall mail progress payments in the following month one day after the monthly meeting of the Central Wyoming Regional Water System Joint Powers Board. Progress payments shall be structured as provided below. All progress payments will be on the basis of the progress of the Work measured by the Schedule of Values provided for in Paragraph 14.1 of the General Conditions, subject to the cutoff and submittal dates provided in the General Provisions.
 - 5.1.1 Progress payment will be made in an amount equal to ninety-five percent (95%) of the Work completed. Owner shall withhold five percent (5%) of the work completed as retainage, said retainage to be paid in accordance with the provisions of Paragraph 5.3, Final Payment.
 - 5.1.2 Should amounts owed by the Contractor to the Owner for any goods, services, licenses, permits or any other item or purpose remain unpaid beyond the Owner's general credit policy, those amounts may be deducted from the payment being made by the Owner to the Contractor pursuant to this agreement.
- 5.2 OWNER may withhold progress payments if CONTRACTOR fails to submit an updated progress schedule with the application for payment as detailed in Section 01310 Progress Schedules.

- 5.3 Final Payment. Upon final completion and acceptance of the Work in accordance with Paragraph 14.13 of the General Conditions, Engineer shall recommend payment and present Contractor's Final Application for Payment to the Owner. Pursuant to Wyoming State Statutes, final payment cannot be made until forty-one (41) days after publication of the first Notice of Completion.

ARTICLE 6. WITHHELD FUNDS.

Pursuant to Wyoming Statutes Section 16-6-701 et seq., withheld percentages for Contracts exceeding \$50,000.00 will be retained in an account in the name of the Contractor (except when specifically waived in writing by Contractor) which has been assigned to the Owner until the Contract is completely, satisfactorily, and finally accepted by the Owner. Unless a depository is designated by the Contractor in a written attachment hereto, the Contractor's signature hereon shall act as authority for the Owner to designate a retainage depository on behalf of the Contractor, for the purposes specified in Wyoming Statutes Section 16-6-704. The Contractor's signature hereon shall act as an assignment of the depository account to the Owner, as provided by Wyoming Statutes Section 16-6-701 et seq., whether the depository is designated by the Contractor or by the Owner.

ARTICLE 7. CONTRACTOR'S REPRESENTATIONS.

In order to induce Owner to enter into this Agreement, Contractor makes the following representations:

- 7.1 Contractor has familiarized himself with the nature and extent of the Contract Documents, Work, locality, and with all local conditions and federal, state, and local Laws and Regulations that in any manner may affect cost, progress, or performance of the Work.
- 7.2 Contractor has studied carefully all reports of investigations and tests of subsurface and latent physical conditions at the site or otherwise affecting cost, progress, or performance of the work which were relied upon by Engineer in the preparation of the Drawings and Specifications and which have been identified in the Supplementary Conditions.
- 7.3 Contractor has made or caused to be made examinations, investigations, and tests and studies as he deems necessary for the performance of the Work at the Contract Price, within the Contract Time, and in accordance with the other terms and conditions of the Contract Documents; and no additional examinations, investigations, tests, reports, or similar data are or will be required by Contractor for such purposes.
- 7.4 Contractor has correlated the results of all such observations, examinations, investigations, tests, reports, and data with the terms and conditions of the Contract Documents.
- 7.5 Contractor has given Engineer written notice of all conflicts, errors, or discrepancies that he has discovered in the Contract Documents and the written resolution thereof by Engineer is acceptable to Contractor.

ARTICLE 8. CONTRACT DOCUMENTS.

The Contract Documents which comprise the entire agreement between Owner and Contractor are attached to this Agreement, made a part hereof and consist of the following:

- 8.1 This Agreement (Pages SFA-1 of 6 to SFA-6 of 6, inclusive).
- 8.2 Joint Account Agreement or Letter of Forfeiture waiving same.
- 8.3 Exhibit "A" - Bid Form (Pages BF-1 of 4 to BF-4 of 4, inclusive).
- 8.4 Exhibit "B" - Bid Schedule (Page BS-1 of 1, inclusive).
- 8.5 Addenda No. (1).
- 8.6 Performance and Labor and Payment Bonds.
- 8.7 Certificates of Insurance, of Workers' Compensation Coverage, and of Unemployment Insurance Coverage.
- 8.8 General Conditions (Pages 00700-1 to 00700-42, inclusive).
- 8.9 Supplementary Conditions (Pages SC-1 to SC-16, inclusive).
- 8.10 Division 01 - General Requirements, consisting of six (6) sections.
- 8.11 Division 02 - Site Construction, consisting of one (1) section.
- 8.12 Division 07 - Thermal and Moisture Protection, consisting of three (3) sections.
- 8.13 Notice of Award.
- 8.14 Notice to Proceed.
- 8.15 Minutes of the Pre-Bid Conference, if any.
- 8.16 Contract Drawings, with each sheet bearing the following general title:

Water Treatment Plant Roof Replacement, Project No. 21-062
- 8.17 Shop Drawings and other Submittals furnished by Contractor during performance of the Work and accepted by the Owner.
- 8.18 Any modifications, amendments, and supplements, including Change Orders, issued pursuant to Paragraphs 3.04 and 3.05 of the General Conditions, on or after the effective date of this Agreement.

8.19 Notice of Substantial Completion.

ARTICLE 9. GOVERNMENTAL CLAIMS ACT

The Central Wyoming Regional Water System Joint Powers Board does not waive any right or rights it may have pursuant to the Wyoming Governmental Claims Act, Wyoming Statutes Section 1-39-101 et seq. The Central Wyoming Regional Water System Joint Powers Board specifically reserves the right to assert any and all immunities, rights, and defenses it may have pursuant to the Wyoming Governmental Claims Act.

ARTICLE 10. MISCELLANEOUS PROVISIONS.

Terms used in this Agreement, which are defined in the General Conditions, shall have the meanings designated in those conditions.

ARTICLE 11. LABOR.

The labor to be performed by the Contractor under this agreement may require the Contractor to comply with the Wyoming Preference Act of 1971, as amended, W. S. § 16 – 6 – 201 et seq. It is the legal responsibility of the Contractor to determine whether the identified Act is applicable to the Contractor while performing the services/labor detailed herein. Whether the Contractor determines that the identified Act is applicable, the Contractor shall be legally obligated to comply with the identified Act in all regards while providing labor upon the project herein described.

All questions relating to compliance of the Contractor under the Act should be addressed by the Contractor to:

State of Wyoming Department of Workforce Services
Casper Workforce Center
851 Werner Court, Suite 120
Casper, WY 82601
Phone #: 307 – 234 – 4591
Fax #: 307 – 266 – 1238
www.Wyomingworkforce.org

Through execution of this contract, the Contractor certifies that if the identified Act is applicable to this project, Contractor has met, and will continue to meet all obligations incumbent upon it as set forth under the identified Act throughout the term of the project identified herein.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed in one (1) original copy on the day and year below written.

DATED this _____ day of _____, 2022.

APPROVED AS TO FORM:
(Water Treatment Plant Roof Replacement, Project No. 21-062)

CONTRACTOR:

Dave Loden Construction, Inc.

ATTEST:

By: _____

By: _____

Title: _____

Title: _____

OWNER:

Central Wyoming Regional Water System
Joint Powers Board

ATTEST:

By: _____

By: _____

Kenneth L. Waters

H.H. King, Jr.

Title: Secretary

Title: Chairman

EXHIBIT "A"
STANDARD
BID FORM
(Approved by City Attorney, 1995)

PROJECT IDENTIFICATION: Central Wyoming Regional Water System Joint Powers Board
Water Treatment Plant Roof Replacement
Project No. 21-062

THIS BID SUBMITTED TO: Central Wyoming Regional Water System Joint Powers Board
Board
1500 Southwest Wyoming Boulevard
Casper, Wyoming 82604

1. The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an Agreement with the Central Wyoming Regional Water System Joint Powers Board in the form included in the Bidding Documents and to complete all Work as specified or indicated in the Bidding Documents for the Contract Price by **December 23, 2022**, and completed and ready for final payment not later than **December 30, 2022**, in accordance with the Bidding Documents.
2. Bidder accepts all of the terms and conditions of the Advertisement for Bids and Instructions to Bidders, including without limitation those dealing with the disposition of Bid Guaranty. This Bid will remain effective for thirty (30) days after the day of Bid opening. Bidder will sign the Agreement and submit the Bonds and other documents required by the Bidding Documents within thirty (30) days after the date of the Central Wyoming Regional Water System Joint Powers Board's Notice of Award.
3. Notice that preferences will be granted pursuant to Wyoming Statutes Section 16-6-101, et seq., is hereby acknowledged.
4. In submitting this Bid, Bidder represents, as more fully set forth in the Bidding Documents, that:
 - A. Bidder has examined copies of all the Bidding Documents and of the following addenda (receipt of all which is hereby acknowledged):

Addendum No. <u> 1 </u>	Dated <u> 3/2/2022 </u>
Addendum No. <u> </u>	Dated <u> </u>
 - B. Bidder has examined the site and locality where the work is to be performed, the federal, state, and local Laws and Regulations, and the conditions affecting cost, progress, or performance of the work and has made such independent investigations as Bidder deems necessary;

- C. This Bid is genuine and not made in the interest of or on behalf of any undisclosed person, firm, corporation, or other business entity. Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid. Bidder has not solicited or induced any person, firm, or a corporation to refrain from bidding. Bidder has not sought by collusion to obtain for itself any advantage over any other Bidder or against the Central Wyoming Regional Water System Joint Powers Board.
5. Bidder is bidding all schedules, alternates, if any, and will complete the Work for unit price(s) stated on the attached bid schedule based on materials actually furnished and installed and services actually provided. The Bid is summarized below on the basis of estimated quantities:

TOTAL BASE BID, IN NUMERALS: \$ 113,885.00

TOTAL BASE BID, IN WORDS: one hundred thirteen thousand eight hundred eighty five dollars even DOLLARS.

6. Bidder agrees that the work for the Central Wyoming Regional Water System Joint Powers Board will be as provided above.
7. Bidder accepts the provisions of the Bidding Documents as to liquidated damages in the event of failure to complete the work on time, unless otherwise stated as provided below. Bidder agrees that such liquidated damages are not a penalty and that the amount provided is as close an estimate as possible to actual damages. Any exceptions or objections to this provision are stated in writing and attached hereto by Bidder.
8. The following documents are attached to and made a condition of this Bid:
- A. Required Bid Guaranty in the form of a Bid Bond. (Unless otherwise provided by the Central Wyoming Regional Water System Joint Powers Board.)
 - B. Exhibit "B" - Itemized Bid Schedule.
 - C. State of Wyoming Certificate of Residency Status, in conformance with the Instructions to Bidders.
 - D. Certificate of Good Standing with Active Status and Filing Identification (ID) from the Wyoming Secretary of State.
9. Communications concerning this Bid shall be addressed to:

Address of Bidder: Dave Loden Construction
400 Hemlock ST
Buffalo, WY 82834

10. The terms used in this Bid are defined in and have the meanings assigned to them in the General Conditions, except as provided in the Supplementary Conditions and Bidding Documents.

Submitted on March 7, 2022, 2022.

Bidder is bidding as a Resident (Insert Resident or Non-Resident)

IF BIDDER IS:

AN INDIVIDUAL

By: _____ (seal)
(Individual's Name)

doing business as: _____

Business Address: _____

Phone Number: _____

A PARTNERSHIP

By: _____ (seal)
(Firm's Name)

(General Partner)

Business Address: _____

Phone Number: _____

A CORPORATION OR LIMITED LIABILITY COMPANY

By: Dave Loden Construction (seal)
(Corporation's or Limited Liability Company's Name)

Wyoming
(State of Incorporation or Organization)

By: Erick E Loden, President (seal)

(Title)

(Seal)

Attest:



Business Address: Dave Loden Construction
400 Hemlock ST
Buffalo, WY 82834

Phone Number: 307-684-5838

A JOINT VENTURE

By: _____ (seal)
(Name)

(Address)

By: _____ (seal)
(Name)

(Address)

(Each joint venturer must sign. The manner of signing for each individual, partnership, and corporation that is a party to the joint venture should be in the manner indicated above.)

EXHIBIT "B"
BID SCHEDULE
Revised March 2, 2022

WATER TREATMENT PLANT ROOF REPLACEMENT
PROJECT NO. 21-062

Contractor shall furnish and install items as shown on the Drawings or called for in the Specifications. All costs not included in the schedule that are necessary to provide a complete, functional project as depicted in the Drawings and Specifications are to be considered incidental and merged with costs of other related bid items.

LS = Lump Sum R&R = Remove and Replace LF = Linear Feet F&I = Furnish and Install
 SY = Square Yard FA = Force Account CY = Cubic Yard EA = Each

Bid Schedule

Base Bid

ITEM	DESCRIPTION	UNIT	QUANTITY	UNIT COST	TOTAL COST
1	Water Treatment Plant North Chem Membrane Roofing System	LS	1	\$ 95,885.00	\$ 95,885.00
2	Water Treatment Plant North Chem Concrete Walkway	LS	1	\$ 18,000.00	\$ 18,000.00
TOTAL BID – BASE BID					\$ 113,885.00

• **BASE BID IN WORDS:**

one hundred thirteen thousand eight hundred eighty five dollars even

Bid Alternate No. 1

ITEM	DESCRIPTION	UNIT	QUANTITY	UNIT COST	TOTAL COST
BA-1	F&I Walk Pads on North Chem Concrete Walkway	LF	165	\$ 7,000.00	\$ 7,000.00
TOTAL BID – BID ALTERNATE NO. 1					\$ 7,000.00

This bid submitted by: Dave Loden Construction
 (Individual, partnership, corporation, or joint venture name)

March 8, 2022

MEMO TO: H. H. King Jr., Chairman
Members, Central Wyoming Regional Water System Joint Powers Board

FROM: Andrew Beamer, P.E., Public Services Director
Bruce Martin, Public Utilities Manager
Tom Edwards, Water Treatment Plant Manager

SUBJECT: Authorizing the Sole Source Purchase of Four Complete Scraper Arm Assemblies from Veolia Water Technologies, Inc. (dba Kruger), Raleigh, North Carolina in the amount of \$72,838.37 for use at the Water Treatment Plant (WTP).

Meeting Type & Date

Regular Central Wyoming Regional Water System Joint Powers Board (JPB) Meeting Scheduled for March 15, 2022.

Action Type

Authorization

Recommendation

That the JPB, by motion, authorize the Sole Source Purchase of four complete scraper arm assemblies from Veolia Water Technologies, Inc. (dba Kruger), Raleigh, North Carolina in the amount of \$72,838.37 for use at the WTP.

Summary

The surface water treatment plant utilizes a high-rate, rapid settling process known as the Actiflo micro-sand ballasted clarification process. The Actiflo system includes a settling tank fitted with scraper arm assemblies that aid in sand removal from the process. During recent cleaning and evaluation of the Actiflo system, it was determined that the sludge scrapers are severely corroded and require replacement.

The scraper arm assemblies are specialized equipment for Actiflo and Veolia is the only supplier for Kruger Actiflo in the United States. Additionally, operation of the Actiflo system is critical to the treatment plant's ability to meet summertime water demands. It is imperative to obtain the components as quickly as possible with the intent to have the replacement completed prior to the upcoming water season which generally starts in mid to late May. For these reasons, staff is recommending the sole source purchase of this equipment from Veolia Water Technologies.

Financial Considerations

Funding for this project, \$72,838.37, will be from the RWS FY22 Capital Budget, Equipment Replacement Project.

Oversight/Project Responsibility

Tom Edwards, Water Treatment Plant Manager

Attachments

N/A



Central Wyoming Regional Water System Joint Powers Board

Budget Reallocation No. 2022-03

Budget Reallocation Form

Fiscal Year: FY 2022

Date: 3/8/2022

Prepared By: Janette Brown

Page: 1 of 1

Public Utilities Manager: _____

Chairman: _____

Treasurer: _____

Processed By: _____
Date: _____

Line Item Budget Reallocation

Ref.	Account Number	Account Description	(To) Increase	(From) Decrease
	3000022005-300-EQUIPMENT-PURCHASE	FY22 Equipment Replacement	\$ 50,000.00	
	3000022013-300-EQUIPMENT-PURCHASE	FY22 Mag Meter Replacements		\$ 50,000.00

For Finance use only:
 Verify Account Numbers: _____
 Verify Funds Available: _____

Explanation of Need:
 Equipment Replacement - Actiflo Scraper Assemblies Failure - must replace before summer water season begins.



Central Wyoming Regional Water System Joint Powers Board

Budget Reallocation No. 2022-04

Budget Reallocation Form

Fiscal Year: FY 2022

Date: 3/8/2022

Prepared By: Janette Brown

Page: 1 of 1

Public Utilities Manager: _____

Chairman: _____

Treasurer: _____

Processed By:	_____
Date:	_____

Line Item Budget Reallocation

Ref.	Account Number	Account Description	(To) Increase	(From) Decrease
_____	300-6745	Contribution Expense	\$ 39,769.00	
_____	Contract No. 21300105			

_____	300-6307	Intangibles - New		\$ 39,769.00
_____	2010021019-300-MATERIALS-STUDY RRA-RWS			
_____	Contract No. 21300105			

For Finance use only:

Verify Account Numbers: _____
Verify Funds Available: _____

Explanation of Need:

RWS portion of Risk and Resilience Assessment and Emergency Response Plan Update
--

Central Wyoming Regional Water System
FY23 Preliminary Capital Improvement Projects

Item Number	Project	Budget	Comments
1	Chiller Replacement	\$285,000	Additional funding for the chiller replacement project
2	GW Vault and Yard Piping Replacement	\$125,000	Yard piping replacement downstream of the de-gas tower
3	Security Upgrades	\$75,000	On-going security improvements
4	Equipment Replacement	\$150,000	Unanticipated equipment and valve replacement
5	HS Pump Valve Replacements	\$75,000	Replacement of failed valves on the high service pumping system
6	FY23 Turbidimeter Replacements	\$30,000	On-going project to replace failing turbidimeters
7	FY23 Well Rehabilitation	\$500,000	Rehabilitate Caisson No. 1
8	Raw Water Pump #3 Replacement	\$75,000	Replacement of pump that has reached end of life
9	FY23 Mag Meter Replacements	\$50,000	On-going project to replace failing mag meters
10	Filter Media Replacement	\$80,000	Replacement of the existing filter media
11	FY23 Roof Replacements	\$300,000	Ozone Building Roof Replacement
12	Chemical Line Replacement	\$12,000	Upgrade leaking PVC chemical lines with HDPE fused chemical line
13	Raw Water & High Service Piping Recoating	\$200,000	Sandblasting and recoating of corroded piping
14	Pioneer Booster Pump Replacement	\$30,000	Replacement of pump that has reached end of life
	Total	\$1,987,000	



February 18, 2022

City Manager's Office
City of Casper
200 N. David
Casper, WY 82601-1553

*Thank you
City of Casper!*

Dear City Manager,

Thank you for your donation to Food Bank of Wyoming! Through your gift of **\$2,500.00** received on **2/18/2022**, you are advancing our mission of igniting the power of community to nourish Wyomingites facing hunger.

With you as part of our network of dedicated supporters, volunteers, and Hunger Relief Partners, we are providing nutritious food to anyone who needs it. We do this through programs such as Mobile Pantries, EverGreen Boxes™ for adults 60+, and our Culturally Responsive Food Initiative, as well as grocery rescue efforts and partnerships with community-based organizations throughout Wyoming. Thank you for being part of a caring community making sure everyone in Wyoming has access to the food they need to thrive.

In spite of supply chain disruptions and rising food and fuel prices, we are purchasing more food than ever before to meet our community's needs. This gives us the opportunity to pay special attention to the quality of food we distribute, in addition to the quantity. We have launched a FRESH initiative with the capacity to provide nearly 1 million pounds of fresh fruits and vegetables at no cost to our 160+ Hunger Relief Partners each month. And we are leaning in to our relationships with partners and clients to learn what community members need and enhance the cultural relevance of the food we offer to our diverse communities. Thank you for making all of this possible.

Together, wherever hunger rises, so can we.

Sincerely,

Jill Stillwagon
Development Manager

P.S. Sign up for our monthly email newsletter to keep a pulse on Food Bank of Wyoming happenings and how we're collectively making a positive impact in our community. Scan the QR Code or sign up here wyomingfoodbank.org/subscribe/.

No goods or services were provided in exchange for this donation. Federal Tax ID 84-0772672
We value your support as well as your privacy. We will never sell or trade names to any other organization.

307.265.2172

PO Box 1540
5150 Reserve Drive, Suite 2
Evansville, Wyoming 82636



Scan to Sign Up!

wyomingfoodbank.org

Wherever hunger rises, so can we.

From: Lee, John L <John.L.Lee@charter.com>
Sent: Monday, March 7, 2022 12:17 PM
To: Lee, John L <John.L.Lee@charter.com>
Subject: Charter/Spectrum Channel Lineup Change

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello.

Charter Communications/Spectrum is making changes to our residential channel lineup for customers in your community.

PROGRAMMING	CHANGE
CR1 Russia	Discontinuation
Russian Television Network	Discontinuation

To view a current Spectrum channel lineup visit www.spectrum.com/channels.

Please contact me should you have any questions.

Sincerely,
John Lee



John Lee | Senior Manager, Government Affairs
6399 S. Fiddler's Green Circle 2nd Floor | Greenwood Village, Colorado 80111
O: 720 482-6086
C: 303 949-6671
E: John.L.Lee@Charter.com

From: Kim Coleman <kcoleman@casperwyoming.org>
Sent: Tuesday, March 8, 2022 9:01 AM
To: Renee Jordan-Smith <rjordansmith@casperwy.gov>
Subject: 2022 Post-Legislative Forum

Event Invitation

2022 Post-Legislative Forum

The Casper Area Chamber of Commerce and the Government Affairs Committee present: 2022 Post-Legislative Forum

Your legislators are home after the 2022 Budget Session. Let's hear how they grade themselves.

Menu

Salad
Open Faced Montreal Steak Sandwich
Chef's Choice Vegetarian Salad
Dessert

Luncheon Tickets

Individual seat (member): \$30
Individual seat (not-yet-member): \$40

Sponsorships

Table of 8 (member): \$350
Table of 8 (not-yet-member): \$400

All Sponsorships include a reserved table and 8 tickets to the luncheon plus additional promotion. Contact Jereca Lutz for sponsorship opportunities or to learn more.

Deadline to register is April 7th at 5:00 p.m.

Date: April 14, 2022

Time: 11:30 AM - 01:00 PM MDT

Location: Ramkota Hotel & Convention Center
800 North Poplar

Contact: Darcie Holscher

Email: dholscher@casperwyoming.org

Fees/Admission: **Luncheon Tickets**

Individual seat (member): \$30

Individual seat (not-yet-member): \$40

Sponsorships

Table of 8 (member): \$350

Table of 8 (not-yet-member): \$400

Deadline to register is April 7th at 5:00 p.m.